

AGENDA

Meeting: MALMESBURY AREA BOARD
Place: Malmesbury Town Hall, Cross Hayes, Malmesbury, Wilts SN16 9BZ
Date: Wednesday 19 January 2011
Time: 7.00 pm

Including the Parishes of Ashton Keynes, Brinkworth, Brokenborough, Charlton, Crudwell, Dauntsey, Easton Grey, Great Somerford, Hankerton, Lea & Cleverton, Leigh, Little Somerford, Luckington, Malmesbury, Minety, Norton & Foxley, Oaksey, Sherston, Sopworth and St Paul Malmesbury Without

The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6.30 pm.

Please direct any enquiries on this agenda to Alexa Smith (Democratic Services Officer), on 01249 7066120 or alexa.smith@wiltshire.gov.uk

or Miranda Gilmour (Malmesbury Community Area Manager), 01672 515742 or miranda.gilmour@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications, on 01225 713114 / 713115.

Wiltshire Councillors

Cllr John Thomson, Sherston (Chairman)
Cllr Simon Killane, Malmesbury (Vice
Chairman)

Cllr Carole Soden, Minety
Cllr Toby Sturgis, Brinkworth

Items to be considered	Time
<p>1. Chairman's Welcome and Introductions (<i>Pages 1 - 2</i>)</p> <p>The Chairman will welcome those present to the meeting. This will include a special welcome to Inspector Chris Martin.</p>	7.00 pm
<p>2. Apologies for Absence</p>	
<p>3. Minutes (<i>Pages 3 - 20</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 10 November 2010.</p>	
<p>4. Declarations of Interest</p> <p>Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.</p>	
<p>5. Chairman's Announcements (<i>Pages 21 - 26</i>)</p> <p>The Chairman will provide information, as in the agenda pack.</p>	7.10 pm
<p>6. Partner Updates (<i>Pages 27 - 36</i>)</p> <p>To receive updates from the following partners:</p> <ul style="list-style-type: none"> a) Wiltshire Police – to include an update from Wiltshire Police Authority b) Wiltshire Fire and Rescue Service c) NHS Wiltshire d) Malmesbury and the Villages Community Area Partnership e) Town and Parish Councils. 	7.15 pm
<p>7. Local Transport Scheme Funding Allocation Group Feedback (<i>Pages 37 - 46</i>)</p> <p>Councillors will be asked to consider a report from the Local Transport Scheme Funding Allocation group and make recommendations on a range of transport schemes.</p>	7.30 pm
<p>8. Community Issues Update (<i>Pages 47 - 54</i>)</p> <p>The Community Area Manager will provide a summary of current community issues and the Area Board will agree those to be closed.</p>	7.45 pm
<p>9. Face to Face Customer Access to Council Services</p> <p>To identify possible venues for face to face contact with Wiltshire Council customers in the Malmesbury Community Area.</p>	7.55 pm

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| <p>10. Part Night Lighting (<i>Pages 55 - 64</i>)</p> <p>Councillors will be asked to consider a report from Malmesbury and the Villages Community Area Partnership and make recommendations on where reductions in lighting could be made.</p> | <p>8.00 pm</p> |
| <p>11. Area Board Funding (<i>Pages 65 - 74</i>)</p> <p>Councillors will be asked to consider the Community Area Grants report and make recommendations on the applications received, as follows:</p> <ul style="list-style-type: none"> a) Malmesbury Lawn Tennis Club – seeking £2,000 towards the refurbishment of two existing tennis courts b) Twynnoy Explorer Scouts – seeking £665 to enable the purchase of seven tents c) Crudwell Pre-School – seeking £3,215 towards replacing the surface of an external play area at Crudwell Village Hall d) Ashton Keynes Millennium Green Trust - seeking £2,100 towards the cost of re-establishing a roadside hedge at the Millennium Green, as a wildlife habitat e) Cotswold Water Park Trust - seeking £900 towards the involvement of children from the Malmesbury Community Area participating in willow lantern workshops and pageant f) Little Somerford Parish Hall – seeking £790 to provide new entrance doors for the hall g) Malmesbury & Village Community Area Partnership – seeking £468 towards the cost of publicity and communications material h) Luckington Children’s Playground Trust – seeking £9,763 towards the cost of new play equipment and ancillary works. | <p>8.10 pm</p> |
| <p>12. Performance Reward Grant Scheme</p> <p>Since the November meeting, members of the Area Board have approved an application from ‘DEVELOP Enhancing Community Support’, circulated to all Wiltshire Area Boards for the provision of an accredited volunteer centre for Wiltshire. This will bring benefits to all community areas in Wiltshire, providing better access to volunteering opportunities and support to individuals, an employer volunteering scheme, specialised support, information and good practice services, access to draw down further funding and access to national support and information.</p> | <p>8.20 pm</p> |

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| 13. | ISWE and Malmesbury Community Area

An opportunity to embrace a pilot website designed specifically around the Malmesbury Community Area to strengthen local communication with residents and communities of interest and improve how organisations work together to deliver significant change. | 8.25 pm |
| 14. | Public Consultation (<i>Pages 75 - 80</i>)

Information will be provided on the results of the leisure consultation and other Wiltshire Council consultations, as in the agenda pack. | 8.35 pm |
| 15. | Cabinet Representative

Councillor John Thomson will provide a short overview of his Cabinet role and responsibilities as Deputy Leader of the Council. There will then be the opportunity to ask Councillor Thomson questions. | 8.45 pm |
| 16. | Evaluation and Close | 9.00 pm |

Future Meeting Dates

Wednesday, 16 March 2011

7.00 pm

Ashton Keynes Village Hall, Park Place, Ashton
Keynes, Swindon, Wiltshire, SN6 6NT

Wednesday, 4 May 2011

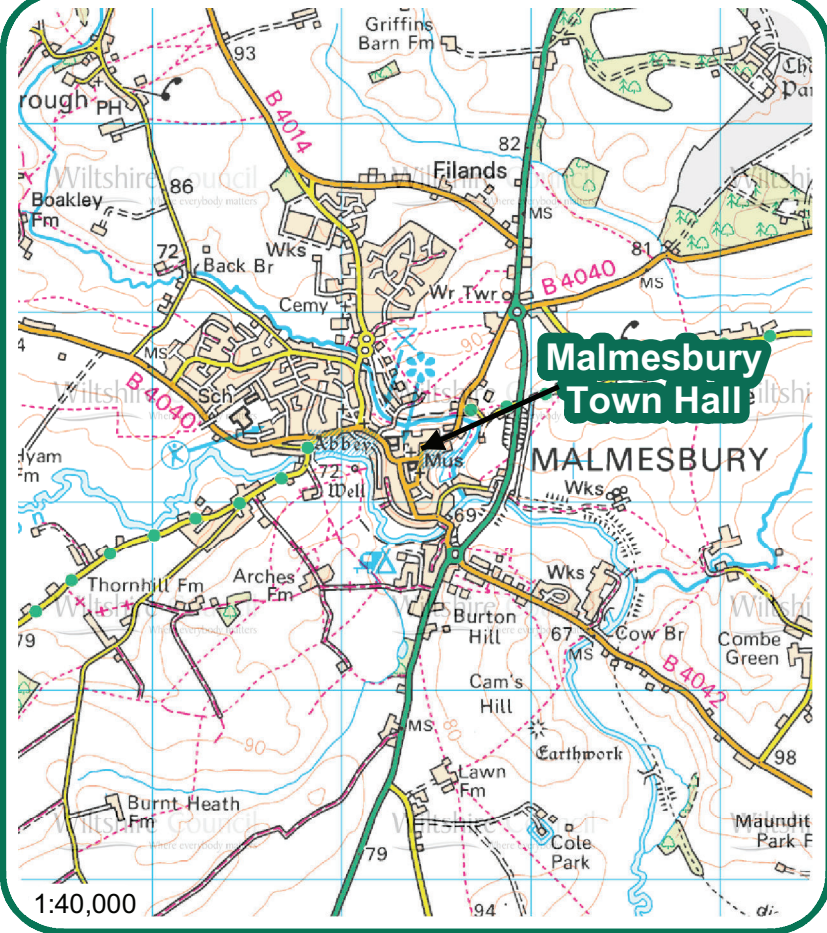
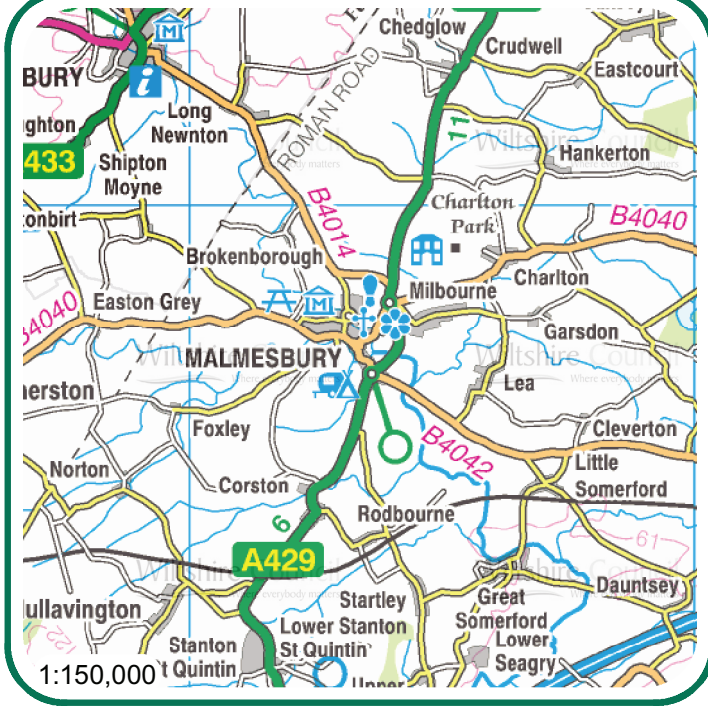
7.00 pm

Location to be confirmed

Wednesday, 29 June 2011

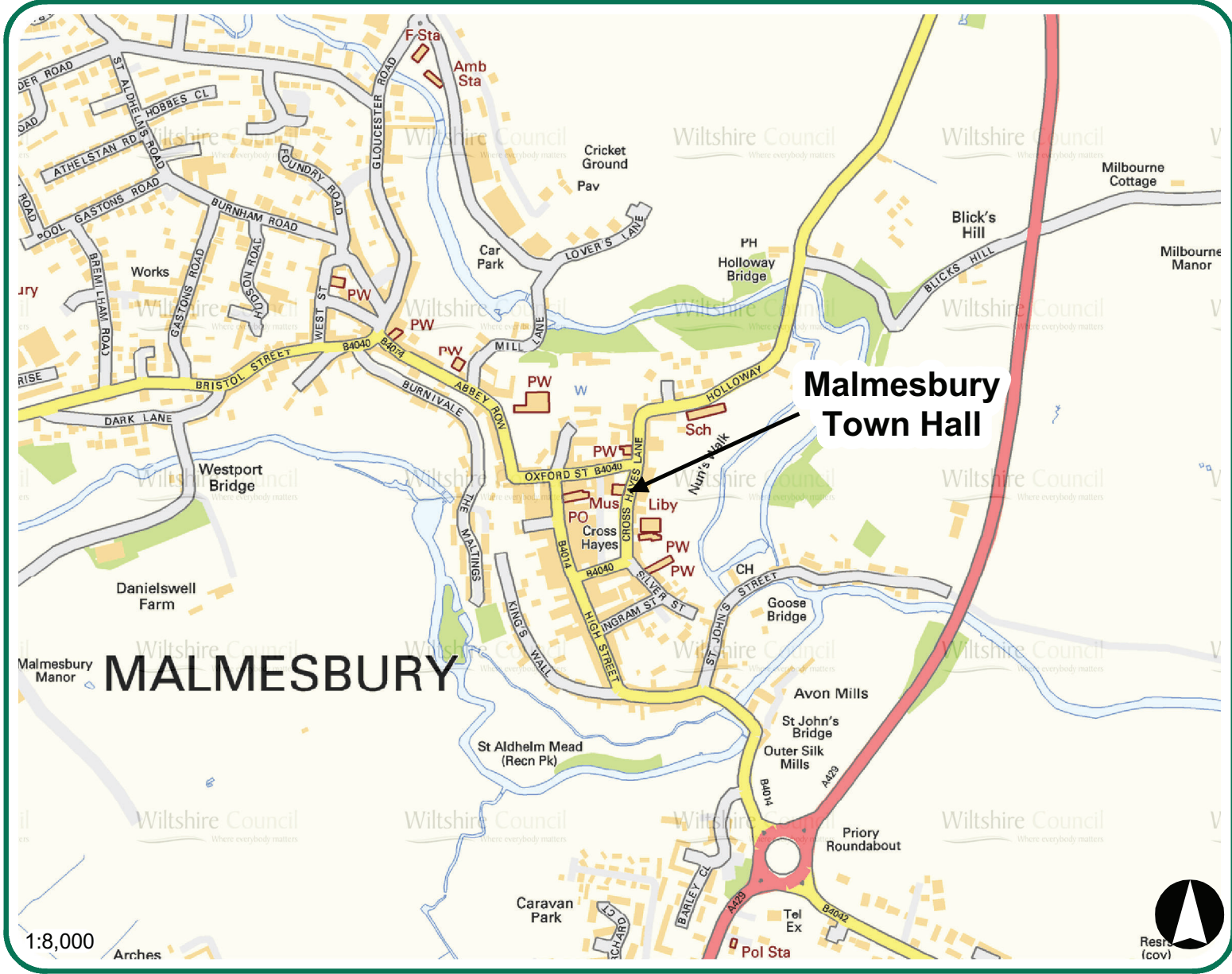
7.00 pm

Location to be confirmed



Malmesbury Town Hall
Cross Hayes
Malmesbury
Wiltshire
SN16 9BZ

Wiltshire Council
 Where everybody matters



MINUTES

Meeting: MALMESBURY AREA BOARD
Place: Malmesbury Town Hall
Date: 10 November 2010
Start Time: 7.00 pm
Finish Time: 9.00 pm

Please direct any enquiries on these minutes to:

Alexa Smith (Democratic Services Officer) Tel: 01249 706612/Email: alexa.smith@wiltshire.gov.uk,

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr John Thomson (Chairman), Cllr Simon Killane (Vice Chairman), Cllr Carole Soden and Cllr Toby Sturgis

Cllr Jane Scott (Leader of Wiltshire Council)

Wiltshire Council Officers

Miranda Gilmour (Community Area Manager), Adrian Hampton (Head of Local Highways and Streetscene), Alexa Smith (Democratic Services Officer) and Jacqui White (Service Director, Shared Services and Customer Care)

Town and Parish Councillors

Brokenborough – Bob Tallon*

Charlton – Mark Wilkins*

Crudwell - Gerda Hayes, Mike Hayes and Margaret Perrin

Dauntsey – Ellen Blacker*

Lea and Cleverton - John Cull*

Little Somerford – Tony Pooley*

Malmesbury – Bill Blake, Steve Cox, Catherine Doody and Patrick Goldstone*

Minety – Graham Thorne*

Norton and Foxley – Peter Campaigne*

Sherston – Martin Rea*

St Paul Malmesbury Without – Roger Lee*

* = Denotes nominated representative

Partners

Wiltshire Fire & Rescue Service – Michael Franklin

Wiltshire Police - Sergeant Martin Alvis and Inspector Steve Cox

Malmesbury and the Villages Community Area Partnership – Alice Cross-Jones, Peter Gilchrist and Robin Rogers

Chamber of Commerce – Elaine Godley

Gazette and Herald - Joe Ware

Glovers Court Residents – A Haggerty

Malmesbury Civic Trust – Barry Dent

Malmesbury.com – Justin Jeffrey

Malmesbury and St Paul Without Residents Association – Roger Budgen and John Huist

Malmesbury River Valleys Trust – Frances Goldstone

Wiltshire and Gloucestershire Standard - Tina Robins

Members of Public in Attendance: 66

Total in Attendance: 106

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed those present to the meeting and introduced Councillor Jane Scott OBE, Leader of Wiltshire Council and Councillor Dick Tonge, Cabinet Representative for Highways and Transport.</p>	
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Andrew Carnegie (Malmesbury Town Council), Jo Howes (NHS Wiltshire), Sid Jevons (Malmesbury and the Villages Community Area Partnership) George Lynham (Luckington and Alderton Parish Council), Terry Mockler (Hankerton Parish Council), John Parmiter (Lea and Cleverton Parish Council), Bryn Rowlands, John Tremayne (Easton Grey Parish Council), Andrew Woodcock (Malmesbury Town Council), Sue Webb (Malmesbury and the Villages Community Area Partnership) and Tom Winch.</p>	
3.	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 15 September 2010 were approved and signed as a correct record.</p>	
4.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>	
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to the written announcements included in the agenda pack. He thanked people for their questions to Councillor Scott and those that had been received in good time had been responded to and were on the tables (and attached in the minutes).</p> <p>Councillor Thomson was delighted to inform the meeting that two local volunteers from the Malmesbury Community Area had won awards at the first Voluntary and Community Sector (VCS) Awards ceremony, organised by Wiltshire Council with NHS Wiltshire last month. The local winners were David Sheppard for community leadership and Iona Pinchis for volunteer of the year.</p> <p>David was secretary and Chairman of Ashton Keynes Village Hall and he had been on the committee since 1987. His volunteer work had ensured the village hall now held the Hallmark quality status</p>	

	<p>award one and two and he had organised the booking system so that it could now be carried out electronically. He had also set up a website for both the village and the hall, was a member of the local school's PTA and had organised the local annual fireworks display since 1981. Iona was a carer before she retired and she continued to help people in the community. Her voluntary work included shopping, collecting medication, cooking lunches and arranging trips for people and fundraising for local groups. Many people relied on her help and one elderly lady would not be able to remain in her own home without Iona's dedication.</p> <p>An additional award was voted on by members of the audience who attended the VCS awards evening, who were asked to decide which project they wanted to see win the best community initiative nominated by an Area Board. Councillor Thomson was very pleased to announce that Malmesbury Youth Development Centre Skate Park steering group came second.</p> <p>Information was provided about the 2011 census. The census had collected information about the population every ten years since 1801 (except in 1941). The next census in England and Wales was on 27th March 2011. Wiltshire Council and the Office for National Statistics wanted to publicise the census in Malmesbury Community Area and promote locally there were around 250 census jobs being created across Wiltshire in 2011 (please apply at www.censusjobs.co.uk). The Chairman asked for those at the meeting to use their local knowledge to inform the Area Board of potential areas that may be hard to count in the community, such as travellers, communes, religious establishments and migrant workers, as they would have funding implications.</p>	
6.	<p><u>Partner Updates</u></p> <p>The Chairman welcomed Anna Mead from The Stroke Association to the meeting. Anna and her colleague joined Area Board members, Great Western Ambulance Service and NHS Wiltshire on Saturday 30 October to promote Stroke Awareness in Malmesbury town centre. This activity formed part of the Area Board follow up to the Health Fair held earlier this year, after which the Area Board pledged to address three main health concerns, one of which was stroke.</p> <p>The aim of the day was to raise awareness about strokes so people could learn how to reduce their risk and recognise the symptoms. Since high blood pressure could put you at greater risk, staff from NHS Wiltshire & Great Western Ambulance Service took people's blood pressure, which proved very popular.</p>	

About 80 people had their blood pressure taken and were given lifestyle advice. Those people who had a high result were advised to see their GP. Anna spoke briefly about the role of the Stroke Association.

The Chairman then noted the written updates from partners included with the agenda pack and invited partners to add any further information if appropriate.

a) The written update from Wiltshire Police was circulated at the meeting, please find attached to minutes. Inspector Steve Cox commented that an increase in low level anti-social behaviour was often seen with the darker evenings, linked to persons congregating in public areas that were poorly lit. They were often doing nothing wrong; however their presence could give rise to a fear of crime. Inspector Cox was pleased to announce there had been very little anti-social behaviour in Malmesbury Community Area and no incidents were reported over Bonfire night and Halloween.

The written update showed that over a three month period, the Malmesbury Community Area had on average 93 incidents of anti-social behaviour. It was explained that from a Police Incident Log perspective, this figure included many incidents the average person would not consider to be anti-social behaviour, for example livestock on roads. Very few incidents related to abuse, alcohol or persons gathering in public areas.

Councillor Soden underlined that front line services would not be affected by the reported budget cuts. She also congratulated Inspector Cox and Wootton Bassett Police Station for their success at the Annual Jane's Police Review Awards. The awards celebrated outstanding achievements in community policing and Wootton Bassett Police Station had been awarded the Special Recognition Award 2010. The police team at Wootton Bassett Police Station had faced a unique set of pressures and challenges with their work with the repatriations from RAF Lyneham, all of which had, as we have seen in the news, become sadly too frequent.

b) The written update from Wiltshire Fire and Rescue Service was noted. Michael Franklin apologised that the information provided was not as up to date as he would wish. He highlighted the need to ensure that chimneys for wood burning fires were swept every three months when in use. If you burn bituminous coal, the chimney should be cleaned at least twice a year, and at least once a year when burning smokeless coal. An annual clean was sufficient for oil and gas fires. A wide range of fire safety advice

	<p>could be found on the Wiltshire Fire & Rescue Service website - www.wiltshire.gov.uk.</p> <p>c) The written update from Wiltshire Fire and Rescue Service was noted.</p> <p>d) Peter Gilchrist went through the written update from Malmesbury and the Villages Community Area Partnership. Mark Allen had been appointed as the Project Officer and was taking control of the website which had been receiving good reviews. The 'Transport for you' event held on 8 September 2010 and the safety forum event held on 30 September 2010 had been very successful. The Petticoat Lane Stall had raised over £60 for charity. The next steering group meeting would take place on Monday 15 November at 7.00 pm in the Kings Arms in Malmesbury.</p>	
7.	<p><u>Car Parking Strategy Consultation Feedback</u></p> <p>Councillor Tonge, Cabinet Representative for Highways and Transport, gave feedback on the car parking strategy consultation. The consultation had arisen from the move to a unitary Wiltshire Council. Councillor Tonge explained the consultation process; how Wiltshire Council informed people and who responded. County wide responses showed overwhelming support for the economy and for meeting residents' needs for parking. Comments from Malmesbury highlighted residential parking schemes, car parking at St Joseph's School, the emptiness of the long term car park and frustration regarding parking in the town.</p> <p>A Cabinet decision making meeting would take place on 14 December and this would lead to statutory processes in place by April 2011.</p> <p>Additional comments and questions were taken from the floor. This covered the following issues:</p> <ul style="list-style-type: none"> • The spaces taken out at Cross Hayes would not be reinstated for safety reasons. Minimum standards that applied to spaces were not being met • A 'flying squad' was requested to enforce parking restrictions in evenings. Councillor Tonge would take this to the relevant Officers • The decision not to prosecute Hyams Autos because of their use of short term car parking spaces in the town would not be revisited due to cost implications • Malmesbury Town Council were the point of contact if the provision of coach parking spaces in the town remained an issue • Season tickets for local businesses would be considered in 	

	<p>the report</p> <ul style="list-style-type: none"> • The policy framework for residential parking schemes would be considered in the report to go to Cabinet in December. How and where possible schemes would be would be looked into at a later stage in the process • The policy on conversion of grass areas for parking was in the report to go to Cabinet in December • Consideration of parking permits at Cross Hayes for St Joseph's Primary School would be informed by revised policy in Spring 2011 and the school would be informed of relevant policy changes. 	
8.	<p><u>Community Issues Update</u></p> <p>The Chairman explained that following the Malmesbury Town Council public meeting on 9 November, he would like to make a statement regarding proposed development in Malmesbury. Please find a copy of this statement attached. Councillor Killane had also considered the issue and put forward a proposal to the Area Board. Please find a copy of this attached to the minutes. Councillor Killane stated that it was important for the community to get organised and have an input into visioning how Malmesbury Community Area should develop. It was essential to get the Town Council, the Chamber of Commerce and local organisations together and to link with the Area Board to work out the infrastructure and development needs of the Community Area.</p> <p>Wiltshire Council was currently developing guidance to assist Town Councils and other local community stakeholders undertake town planning. The town planning process sought to enable local communities to lead the direction of planning for their towns, feel a sense of ownership and contribute directly to decisions affecting their local areas.</p> <p>Draft guidance was being prepared and a workshop had been planned for 10 December to which representatives of Town Councils had been invited. The emerging guidance proposed that a steering group should be set up to oversee the process and made suggestions for the membership of the group in order to reflect a cross section of the local community. It also suggested that Wiltshire Council Officers could be advisory members of the group.</p> <p>The issue identified by Councillor Killane of taking a co-ordinated approach to the future housing growth and infrastructure needs of the town could fit in well with this process.</p> <p>The guidance was being prepared during a time of Governmental change, including reforms to the planning system. It was intended</p>	

that the workshop would help shape the guidance and evolve in response to changes to the planning system so that the documents prepared add value to the decision making process.

In addition, with regard to considering future development options for the town and scale of growth to be accommodated, Wiltshire Council's Cabinet on 19 October agreed that in light of the revocation of Regional Spatial Strategies Wiltshire's housing requirement would be determined through a comprehensive review. The review would involve local communities and respond to the implications of the Localism Bill when it was published.

Following publication of the Bill, a consistent methodology and approach to considering future levels of growth with Wiltshire's communities would be prepared. Councillor Thomson underlined that Wiltshire Council would be supporting communities like Malmesbury to work on the core strategy for the future. Wiltshire Council would provide information on housing, school needs and the suchlike as soon as possible to enable discussions to take place with good knowledge. This was followed by a short discussion, which covered the following main points:

- There was no specific budget provision for this community work. Support from Wiltshire Council would be in the form of Officer time and expertise and the evidence needed for each community to support the case they were making
- Any information provided by Wiltshire Council would be in the form of public documents available to access by all
- A working party was already in place in Malmesbury under the Chairmanship of the Mayor. This should be led by the Town Council for credibility in the legal process
- Town Councils had been invited to a meeting on 10 December 2010 led by the Spatial Plans team
- It was important to make sure the process of planning for Malmesbury was inclusive and involved the whole community.

Decision

The Area Board would support Councillor Killane's attached proposal.

The Community Area Manager then introduced the community issues report and invited Councillors to agree the next steps for a number of issues.

Decision

The Community Area Manager would close issues 426 (Minety Parish Council recognised there was insufficient support from local people to adopt Community Speedwatch), issues 609,

762, 882 and 947 (Malmesbury, Malmesbury St Paul Without and Great Somerford Parish Councils had agreed to adopt Community Speedwatch), issue 1132 (inspection of the cobbled footpath at the entrance to George Veterinary Surgery had shown it was in good repair and there was no need for change) and issue 1310 (the drain was the responsibility of the private landowner and advice has been provided).

Decision

Issues 1226 (car parking on grass on corner of Burnham/Hudson Road), 406 (residents parking in Malmesbury) and 655 (St Joseph's seek parking permits for Cross Hayes) had been considered at the meeting as part of Wiltshire Council's parking strategy consultation feedback.

Decision

The Local Transport Plan Allocation Group (a sub-group of the Area Board) met on 28 September. The group was made up from Wiltshire Councillors, a parish representative from the four electoral divisions (one of whom also represented Malmesbury and the Villages Community Area Partnership) and Officers from the transport department. The purpose of the meeting was to decide which schemes should be recommended to the Area Board for funding, to identify more potential sources of funding and where further research was required before a decision could be made by the Area Board.

A total of £13,360 was available to support schemes that improved safety, increased accessibility and sustainability by promoting walking, cycling and public transport; and improved traffic management. This funding was not for maintenance issues.

Issues discussed by this group included 334 (safety at North End crossroads, Ashton Keynes), 562 (crossing needed on Tetbury Hill Road near Filands), 620 (footpath required in Dauntsey), 1134 (perceived speeding approaching zebra crossing by Health Centre) and 1202 (pavement at Swann Close) in addition to others received by transport Officers. A decision about which schemes to fund would be considered at the Area Board meeting on 19 January 2011.

Decision

Issues 438 (remove or replace speed bumps in the town) and 440 (poor road conditions in Malmesbury) were associated with the joint survey by Malmesbury Town Council and Malmesbury and the Villages Community Area Partnership relating to the speed bumps in town, and other highways

	<p>issues. The results would be considered at the 19 January 2011 Area Board meeting.</p> <p><u>Decision</u> Road maintenance issues 273, 430 and 637 (poor condition of roads in Malmesbury), and 440 (disabled access in Malmesbury) would be picked up within general maintenance schedules.</p> <p>Councillor Killane thanked Adrian Hampton, Head of Local Highways and Streetscene, for his work in the Community Area.</p>	
9.	<p><u>Area Board Funding</u></p> <p><u>Decision</u> Oaksey Parish Council were awarded £600 towards the cost of a replacement notice board, conditional on the balance of funding being in place.</p> <p><u>Reason</u> <i>The applications meets the 2010/11 grant criteria and there was an implied reference within the Community Plan 2009-2013, to improve communication, since this was at the heart of community engagement.</i></p> <p><u>Decision</u> Athelstan Players were awarded £746 to replace fascia boards and undertake repairs to guttering and downpipes at the Athelstan Players Studio, conditional on the balance of funding being in place.</p> <p><u>Reason</u> <i>The applications meets the 2010/11 grant criteria and there was some reference to access by adults to cultural activities and young people wanting more entertainment in the Community Plan 2009-2013.</i></p> <p><u>Decision</u> 1st Sherston Scout Group were awarded £3319 towards the cost of flooring, security and electrical and water heating at the scout headquarters, conditional on the balance of funding for the whole project being in place.</p> <p><u>Reason</u> <i>While the application only partially meets the 2010/11 grant criteria, the application demonstrates links to the Community Plan 2009-2013, in that it provides a centre for activities for the young people who live in the village whether they are</i></p>	

	<p><i>members of the scouts, guides or individuals who join in holiday schemes organised by the parish council.</i></p> <p><u>Decision</u> To approve the cost of installing a speed detection radar device in Ashton Keynes at a cost of £353 to enable monitoring to be undertaken associated with the Local Transport Allocation project.</p> <p><u>Reason</u> <i>This would enable preliminary work associated with monitoring speeds/vehicles in the village to be undertaken.</i></p> <p><u>Decision</u> To endorse the decision to allocate £45 to provide a Wiltshire Council caravan for use at the Malmesbury stroke awareness event on 30 October 2010.</p> <p><u>Reason</u> <i>An opportunity had arisen following the 15 September Area Board to undertake some promotional work to raise awareness among local people to stroke prevention and recognition of symptoms, linked to World Stroke Day on 30 October.</i></p> <p><u>Decision</u> To delegate authority to the Community Area Manager, in consultation with the Area Board Councillors, to approve expenditure between meetings up to £500.</p> <p><u>Reason</u> <i>This would be in an effort to avoid retrospective endorsement of funding allocation. Decisions taken under this delegated power would be reported to the next Area Board meeting.</i></p>	
10.	<p><u>Highways Winter Maintenance</u></p> <p>Councillor Sturgis explained that Councillors had been asked to determine the allocation of new grit bins in the Community Area.</p> <p>The Council provided grit bins at suitable locations on minor roads not routinely treated with salt. The bins were filled with salt at the beginning of the winter season, and refilled periodically as the salt was used. Following the severe weather last winter a large number of requests for additional bins were received. It was not feasible to meet the cost of providing and filling all the additional bins</p>	

	<p>requested, but it would be possible to provide about 100 new bins in the county. It was proposed that each Area Board should have a 10% increase in the number of bins in their area. This amounted to six new bins in the Malmesbury Community Area.</p> <p>Councillor Sturgis emphasised the issue was not the provision of bins, but keeping them filled. Parish Councils could either collect grit from the highways area depot or request that they have a stock delivered before Christmas. A supply of approximately 1 ton of grit could be delivered to a Parish Council if this could be stored under cover in a safe place and ONLY used for pavements and highway, please contact CLARENCE on 0800 232323.</p> <p>The Area Board had considered the twenty four requests received for new bins.</p> <p><u>Decision</u> Six new grit bins would be allocated to Malmesbury, Hankerton, Lea and Cleverton, Sherston, Leigh, to be allocated to the Swan Lane/Hillside junction, and Luckington, to be allocated to Alderton Cross Roads. Those Town and Parish Councils given a choice of where the bin was to be placed (Malmesbury, Hankerton, Lea and Cleverton and Sherston) should contact the Community Area Manager with where they would like the bin to be placed at the earliest opportunity, on 01672 515742 or miranda.gilmour@wiltshire.gov.uk.</p>	
11.	<p><u>Cabinet Representative</u></p> <p>Councillor Jane Scott provided a short update about her role and the position Wiltshire Council was in to manage Government directives. Councillor Scott had been elected Leader of Wiltshire Council in 2009 for a period of four years. She led a Cabinet of nine members from across the county, two of whom were Councillors Thomson and Sturgis. It was the responsibility of the Cabinet to set policies which were then agreed by Full Council. The challenge was then to deliver those policies within budget. Wiltshire Council's gross budget came close to £1 billion, which was used to deliver 300 services. At present, the new coalition Government was likely to change the whole of the public sector.</p> <p>There had been a 28.4% loss of grant from central Government to Wiltshire Council over four years. The majority of this would be front loaded and in the first year. Wiltshire Council already had a business plan based on a 25% grant reduction. This had to be reassessed to increase savings.</p>	

Front line services would not be cut or support services for vulnerable people, such as the elderly and vulnerable children. Investment would continue to be made in new services such as leisure, waste and recycling and fast broadband. As 2-3,000 people were likely to be made redundant from the public sector, investment in the economy would be important in order to retain and attract the private sector.

Savings would be made as 240 managers would be leaving the Council in the next three months. £354 million was spent on procuring goods and services and Wiltshire Council was looking to save each year over the next four years. A complete major services review would be undertaken. Councillor Scott urged the public to get in touch if they were aware of any savings that could be made to help the Council to become more efficient.

This was followed by a short question and answer session, which covered the main points below:

- Wiltshire Council was intent on a 0% increase in Council Tax certainly 2011/12 and hopefully 2012/13
- Progress on encouraging a wider range of people to become Councillors was difficult given the time commitment required by the role. It was up to political parties to encourage people in and divide their work accordingly
- The impact of 170 planned units to be built in Malmesbury, especially given the existing issue with the number of primary school places available in the town
- The attractiveness of new housing in terms of development gain. Wiltshire Council debated the revenue brought by new housing as it was accompanied by costs. Councillor Scott felt that Malmesbury was taking the correct approach with local planning and decision making
- The challenge of local planning to larger villages as well as the town. Some villages had existing services and development might help to sustain them in the future
- The next review on spending on the special needs unit would take place in 2012
- Councillor Scott had written to Eric Pickles, Secretary of State for Communities and Local Government regarding increasing revenue support for Wiltshire. His response had been that the Government would reassess local government funding in its second or third year. However as they had just reduced funding, an increase would be unlikely

Decision

Councillors Thomson and Killane would investigate how many primary school pupils living in the villages were coming into Malmesbury for their schooling and report back to the next

	Area Board meeting.	
12.	<p><u>Public Consultation</u></p> <p>The Chairman provided information about the consultation on the Wiltshire Local Transport Plan 2011-2026.</p> <p>Wiltshire Council had a statutory duty to review and publish a new Local Transport Plan (LTP) by the end of March 2011. In essence, Local Transport Plans steered the implementation of national transport policies at the local level.</p> <p>Consultation on the draft Local Transport Plan would run from 4 October to 26 November 2010.</p> <p>The preferred method of communication was for comments to be submitted online at: http://consult.wiltshire.gov.uk/portal, where electronic copies of all the documents would be available. Paper copies of the summary document, questionnaire and a reference copy of the Local Transport Plan were also available from all libraries and main Council offices.</p> <p>The Council's Cabinet and full Council would consider the results of the consultation in February 2011 prior to the publication of the final Local Transport Plan in March 2011.</p>	
13.	<p><u>Evaluation and Close</u></p> <p>The Chairman then invited those present to indicate their views about the meeting, by means of the electronic voting handsets provided. Overall the meeting was judged to be good. As the next Area Board meeting would take place on Wednesday 19 January 2011, the Chairman wished those present a happy Christmas and New Year.</p>	

**Statement by Cllr John Thomson, Chairman of Malmesbury Community Area Board
15th September 2010**

Following the Malmesbury Town Council public meeting last night I would like to make a statement regarding proposed development in Malmesbury.

The Wiltshire 2026 consultation at the end of last year identified a preferred housing option for Malmesbury of 200 dwellings. This preferred option is located to the north of Malmesbury.

Gleeson Strategic Land are promoting this site and are intending to hold a public exhibition at the Town Hall in November. More information on their proposals will be available at that time.

The public response for Malmesbury Community Area to the Wiltshire 2026 consultation at the end of last year showed a mixed response to the level of growth proposed for the town although the majority did oppose growth. A key aspect of the opposition was that infrastructure in the town is currently at capacity. Of particular concern is the current pressure on school places and traffic congestion in the town centre. The Local Education Authority have confirmed that there is very little capacity at the existing primary schools in Malmesbury.

There was a mixed response to the location of the site itself and support was generally offered only if adequate infrastructure and high quality design accompanied the development.

In addition several comments called for housing development in the area to be held for 5 years until an assessment of the town's infrastructure requirements can be made.

The abolition of the Regional Spatial Strategy (RSS) and the advance of the Localism Bill potentially offer greater flexibility in plan making and offer the opportunity for Malmesbury Community Area to have greater influence on housing development in the town in future.

Without the RSS there is no longer a presumption that new housing land must come forward in the short-term to meet regional housing targets. Wiltshire Council will be seeking to bring forward housing as part of a plan led process in consultation with the local community – including the Town Council and Community Area Board.

Whilst the site itself is well located to accommodate growth for Malmesbury, it is vital that the appropriate infrastructure and high quality design (both requirements of the local community) underpin any development that comes forward.

In response to this, a pragmatic approach would be to carefully phase development in Malmesbury and call for the development to be delayed until later in the planning period for Wiltshire. This would enable a thorough assessment of infrastructure requirements to be made and for the outcomes of this infrastructure assessment to be addressed in consultation with the local community.

Cllr John Thomson

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Proposal from Councillor Killane to Malmesbury Area Board 10 November 2010

The Wiltshire Council Area Board takes a more central role in supporting and identifying the needs of the community regarding future housing development. Neither Malmesbury Town council nor "Trowbridge" Wiltshire Council can adequately address these issues in isolation and a better 'end product' will be achieved by a joint approach which the local community can feel they have had input into.

A working group is created to act as a focal point for analysing and identifying the infrastructural enhancements required to allow the town to adequately absorb potential future large scale development.

This working group would analyse, collate and agree on the infrastructural enhancements necessary to accommodate a range of development options; clearly the needs would be different depending upon the size of the development.

The group could consist of the following membership :

- A representative from Malmesbury Town Council Planning and Environment Committee.
- A representative from Malmesbury and St. Paul Without Residents Association.
- A representative from the local Chamber of Commerce.
- Area Board Councillors, I suggest You and I.
- A key specialist officer from Wiltshire Council to act as a coordinator to provide and convey the necessary information.
- A governor from each of the 2 local primary schools, and perhaps others to be called upon to represent other parish schools.
- Other representatives from Wessex Water, Highways, Conservation groups, PCT, Fire Service and Police to be called upon as and when necessary.

It would be best to keep the group to a maximum of 10 members to ensure agility. The selection of members would have to be agreed by you and the other Area Board Councillors. Each member would be responsible for liaising with their parent organisation.

The group would be the initial focal point for developers to contact with their proposals before launching them onto the wider public. This would prevent the problems that have occurred when developers have launched ill-conceived plans to a suspicious public.

The group would meet as necessary but say once a month, with the primary goal of collating all data about the infrastructural requirements of the Town.

Developers would be strongly advised to consider the findings of the group, and demonstrate how they would address any issues in their development proposals.

Response from Malmesbury Area Board

Wiltshire Council is currently developing guidance to assist Town Councils and other local community stakeholders undertake 'town planning'. The 'town planning process' seeks to enable local communities to:

- Lead the direction of planning for their towns;
- Feel a sense of ownership;
- Contribute directly to decisions affecting their local areas.

Draft guidance is being prepared and a workshop has been planned for 10 December to which representatives of town councils have been invited.

The emerging guidance proposes that a steering group should be set up to oversee the process and makes suggestions for the membership of the group in order to reflect a cross section of the local community. It also suggests that Wiltshire Council officers could be advisory members of the group.

The issue identified by Cllr Killane of taking a co-ordinated approach to the future housing growth and infrastructure needs of the town could fit in well with this process.

The guidance is being prepared during a time of Governmental change, including reforms to the planning system. It is intended that the workshop will help shape the guidance and it will evolve further in response to changes to the planning system so that the documents prepared add value to the decision making process.

It is suggested that Malmesbury Town Council, on behalf of the local community, participates in the workshop and considers taking this proposal forward as part of the town planning process. The Area Board could agree to this approach.

In addition, with regard to considering future development options for the town and scale of growth to be accommodated, Wiltshire Council's Cabinet on 19 October agreed that in light of the revocation of Regional Spatial Strategies Wiltshire's housing requirement would be determined through a comprehensive review. The review would involve local communities and respond to the implications of the Localism Bill when it is published.

Following publication of the Bill, a consistent methodology and approach to considering future levels of growth with Wiltshire's communities will be prepared.

Chairman's Announcements - 19 January 2011

Local Flood Protection

In the event of flooding the Council's priority is to the elderly or infirm when assisting people and the protection of commercial property to prevent environmental pollution. Although we will do what we can for affected householders we urge those in areas of risk to take precautions themselves.

In order to help communities protect themselves from flood risk, Wiltshire Council is introducing a scheme to supply gel sacs, these are similar to sandbags but inflate when in contact with water. The sacs are filled with a gel that expands when wet, but when dry they are virtually flat. This means they are simple to store and far easier to distribute in an emergency. They inflate when immersed in water, allowing a protective flood barrier to be built quickly to protect doorways and airbricks. When the flood has abated they can often be emptied, dried and reused.

In some places where there is a known flood risk, the Parish or Town Council may already hold a limited supply of sandbags for distribution in times of emergency, and the gel sacs can be used to augment these supplies.

Local communities are encouraged to appoint a local Flood Warden who can co-ordinate their response and be the main contact with the council's duty officers. Those parish and town councils with flood wardens or local flood working groups can seek advice from them on the numbers of gel sacs likely to be required for specific locations.

Parish and Town Councils will be able to:

- Purchase a stock which they can hold in the community for distribution during a flood event or
- Having identified properties that are at risk, or are known to flood, purchase the gel sacs on behalf of the householders

By buying in bulk Wiltshire Council was able to negotiate a discount which would not be available to individuals. The gel sacs are available to Parish and Town Councils for £2.50 each.

Town and Parish Council's wishing purchase gel sacs should complete and email the attached form to Sarah Peterson (sarah.peterson@wiltshire.gov.uk, telephone 01225 713377).

COMMUNITY ORDER FOR GEL SACS

From		Parish/Town Council	
Contact Details			
Name;			
Phone Number:			
E Mail:			
Quantity required:	@ £2.50	Total: £_____	
Cheques should be made out to Wiltshire Council			
Point of Contact for Delivery			
Name:			
Phone Number:			
E Mail:			
SIGNED:			
DATE:			
NAME IN CAPITALS:			

Return to: - Sarah Peterson, Department of Neighbourhood and Planning, Wiltshire Council, County Hall, Trowbridge, Wiltshire BA14 8JD
sarah.peterson@wiltshire.gov.uk

Carshare in Wiltshire - Introducing carsharewiltshire.com

Wiltshire Council's dedicated internet based car sharing scheme, www.carsharewiltshire.com is a FREE service that helps match people travelling for whatever reason with others going the same way. This might be on a daily basis to and from work, on an occasional basis once or twice a week to the sports centre, on a regular Saturday basis for shopping trips, or one off trips to festivals, events, or outdoor concerts.

The idea is simple - by pairing up people that would have otherwise have driven separately, 1, 2 or even 3 cars can be taken off the road and hence reduce congestion. The journey will then be quicker, without undue delay, and it will also save all those pairing up money, as the cost of the journey can be divided equally up!

For work trips, more and more organizations are offering their employees who share journeys to and from work dedicated parking spaces, relieving them of the hassle of driving around and around full car parks looking for that elusive space. It also means they can arrive at any time that they choose, rather than have to worry about getting to the car park as early as possible to find a space.

Warning Beware of imitations! - there is an internet site called 'www.wiltshirecarshare.com' that is **not** run or approved by Wiltshire Council! What is more, you have to pay the private organisation that is responsible. There is only one site Wiltshire Council recommends, and it is free: www.carsharewiltshire.com - visit it today for more information and to register.

Over 9000 Wiltshire residents and workers have done just this, and combined with the thousands of other people who are part of the "Liftshare.com" network across the South West, your chances of finding a car share partner to drive or be driven by has never been greater. With petrol prices going up and up, now is a great time to cut your fuel bill in half or even more!

The system is designed with safety in mind, and there is absolutely no obligation to proceed with any car share arrangement. All contact occurs by e-mail, and users are warned neither to reveal any personal details nor too many too early. Once you register your details, including journey information securely on line, the database searches for any near matches. You will receive an e-mail outlining potential suitable matches, and this includes right down to your individual requirements concerning smoking (or not), for example.

It is entirely up to you whether you e-mail any of those suggested to you - and likewise, should you receive an e-mail from someone else, following the database suggesting you as a potential suitable match, again, you choose whether to make contact by replying.

There are simple safety steps to take when proceeding with a potential match, including arranging to meet in a public place, preferably accompanied by a friend. With regards proceeding with the car share arrangement, once you have satisfied yourself that the person you met is who they say they are, for example with a

passport, drivers license, etc, and also that they have a license and appropriate tax and insurance, the car share arrangement operates simply and effectively. You decide where to meet - we suggest either at or near to your home, or a bus stop or train station, so just in case the other party cannot make it, you can still proceed with your journey by other means. You should always make sure that someone knows your arrangement, who you go with, when, and where.

For added peace of mind, schools, colleges, and even organizations can organize private groups on the www.carsharewiltshire.com, whereby ONLY people from that organization are linked together, if desired by the individual. For more information on private groups, email transportplanning@wiltshire.gov.uk.

Students attending or planning to go onto Higher Education often need to travel further distances and at different times to when buses may be available. So car sharing does offer a real, safe, and convenient way of continuing on in further education, and students can save money too, splitting the fuel costs between all those in the car.

Contact Details:

Email: transportplanning@wiltshire.gov.uk

Fairtrade and the Wiltshire Fairtrade Coalition

Fairtrade is based on the idea that small producers in the developing world should be paid a price for their produce that covers the cost of production and gives the family a living wage. The producer makes a long term agreement in advance with the Fairtrade purchasing company that ensures a guaranteed minimum price.

In return the producer commits to working to progressive standards of production and environmental protection. Under the agreement children are not forbidden to work but bonded labour is prohibited and children must go to school.

As a result, producers are able to plan ahead and achieve a degree of stability.

In addition, a specially formed local co-operative receives a social premium that can be spent on projects to benefit the whole community. These are decided by the co-operative not imposed from outside and may include such projects as building a classroom or clinic, starting a small business to help diversify the local income or providing a safe water supply or sanitation. The social premium is often of particular benefit to women because it can give them more of a stake in the decision making of the community. For instance, by using the premium to buy sewing machines, village women can create a sewing business that brings in income.

The Fairtrade mark on products is a guarantee that adherence to the agreement is being monitored. It has been in existence for 16 years and is now widely recognised though not necessarily widely understood.

The success of the Fairtrade movement so far is due in large part to the efforts of small local groups with the support of larger organisations. There are nine towns in Wiltshire which have achieved the status of Fairtrade town awarded by the Fairtrade Foundation.

The Wiltshire Fairtrade Coalition is an association of local Fairtrade town groups, businesses, other organisations and individuals working to promote understanding and uptake of Fairtrade produce. The coalition offers mutual support and encouragement to members and aims to make Wiltshire a Fairtrade county.

Community Resilience – Town and Parish Council Emergency Plans

Intention

The intention is that all parishes have an up to date Community Resilience Plan to replace where necessary the Initial Response Plan that some parishes (the minority) had written some years ago. These plans once written will be kept up to date by a nominated person (nominated by the Town/Parish Council) who will maintain ownership of the plan keeping it fully up to date.

Bradford on Avon Community Area Board who were part of a pilot scheme have fully endorsed the initiative. Subsequently the Emergency Planning Team has emailed all Parish Clerks.

A Government template and guidance notes written for Bradford on Avon are available on request. It is the intention that the remaining 17 Area Boards will have notes tailored to their region to assist the authors of the plans.

Introduction to Community Resilience

In order to ensure that Wiltshire Communities are truly resilient it is vital that they are aware of the risks which affect them. This will help the Town and Parish Councils to decide which threats they are comfortable with, without having to take any preventative action and those where a more proactive approach may be required.

This information will also be made available to each member of the community to ensure that they are able to take necessary measures such as preparing an 'Emergency Box', purchasing sandbags to protect their property or carrying out a business impact analysis for a Business Continuity Plan for example.

Recent studies have shown that the 'just in time' society in which we live has had a major effect on the way in which people view their own safety and their reliance on the local authority and emergency services. Whereas in the past people tended to be very much aware of the precautions they could and should take to look after their family, property and/or business, they are now more reliant on assistance from public services. Whilst this document does not advocate the derogation of the public service responsibility to care for its population, it is intended to highlight areas where members of the public can be more proactive in protecting themselves and their communities.

Community Resilience is not just about the Community Safety agenda, it is much more involved than that. It is about how the community, the individual within that community and businesses can best prepare to meet the challenges they may face if confronted with a major incident. It is also about how the community can continue to

operate for as long as possible and how it can adapt to its new circumstances once the incident has passed. This is best outlined by the following definitions[1][1]:

Resilience: The capacity of an individual, community or system to adapt in order to sustain an acceptable function, structure and identity.

Community Resilience: Communities and individuals harnessing local resources and expertise to help themselves in an emergency, in a way that complements the response of the emergency services.

We can't stop disruptive challenges from happening, but we can mitigate their effects on the community by comprehensive preparations on the part of both the public services and members of the public, and by carefully planning the recovery from such events. Recovery from a major incident is covered in a separate document which outlines how the local services intend to approach restoration and improvements to communities affected by a major incident in order to help them adapt to their new, post incident circumstances.

If anyone wishes to discuss this matter further they should contact Nicholas Bate, Emergency Planning Officer on 07747 804604 or email:

Nicholas.bate@wiltshire.gov.uk



Wiltshire Fire & Rescue Service

Wiltshire and Swindon Fire Authority

Report for Malmesbury Area Board – January 2011

Fires

WFRS attended 8 accidental fires during the months of November and December 2010 involving an electricity pole, a car, and 6 chimney fires

We were also called to 1 deliberate fires over the same period involving 20 tons of hay. WFRS continue to work closely with the police and other partners to try and identify those Responsible.

Injuries

No injuries through any fire related incidents have occurred during this period.

RTC'S

WFRS attended 2 Road Traffic Collisions within the Boards area.

Co-Responder Calls

WFRS have responded to 22 co-responder calls over this period.

Community Safety

Wiltshire Fire & Rescue Service continues to remind people about the importance of getting chimneys swept after being called to 6 chimney fires during November and December 2010.

The Service's advice is to ensure that chimneys for wood burning fires are swept every three months when in use. If you burn bituminous coal, the chimney should be cleaned at least twice a year, and at least once a year when burning smokeless coal. An annual clean is sufficient for oil and gas fires. Other tips include:

- Have the chimney properly swept – using a vacuum cleaner alone is not sufficient.
- Make sure your fire receives enough air to allow the fuel to burn properly.
- Only burn suitable fuels.
- Do not overload the grate or appliance.
- Maintain your appliance in accordance with the manufacturer's instructions.
- Use a fire or spark guard to prevent accidental fires.
- Inspect your chimney breast, particularly in the roof space. Make sure that it is sound and that the sparks or fumes cannot escape through cracks or broken bricks.
- Make sure you are not at risk from carbon monoxide poisoning by having appliances installed and serviced by competent engineers. Fit a carbon monoxide detector and never block air bricks, vents or flues.
- Extinguish the fire before going to bed or leaving the house.

A wide range of fire safety advice can be found on the Wiltshire Fire & Rescue Service website - www.wiltsfire.gov.uk



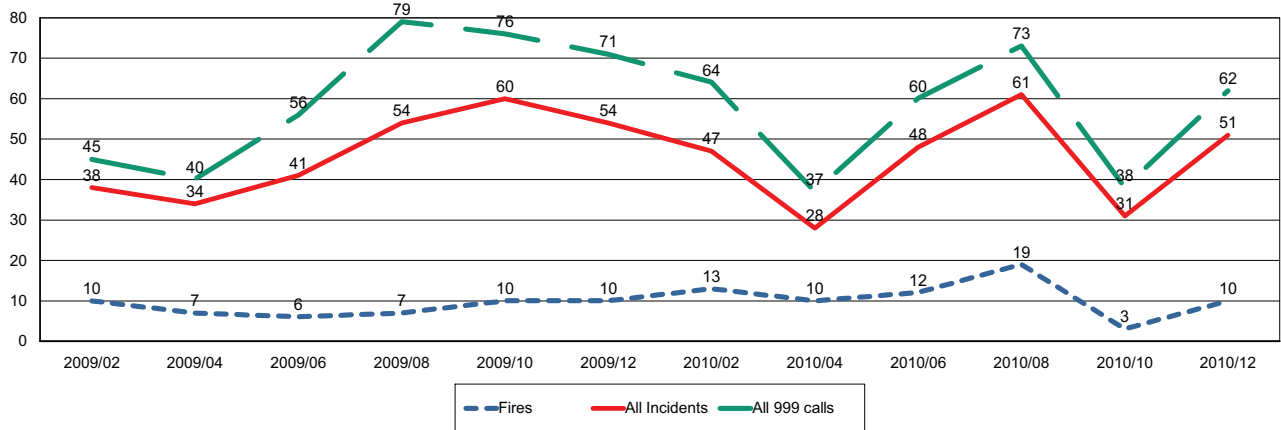
Wiltshire Fire & Rescue Service

Wiltshire and Swindon Fire Authority

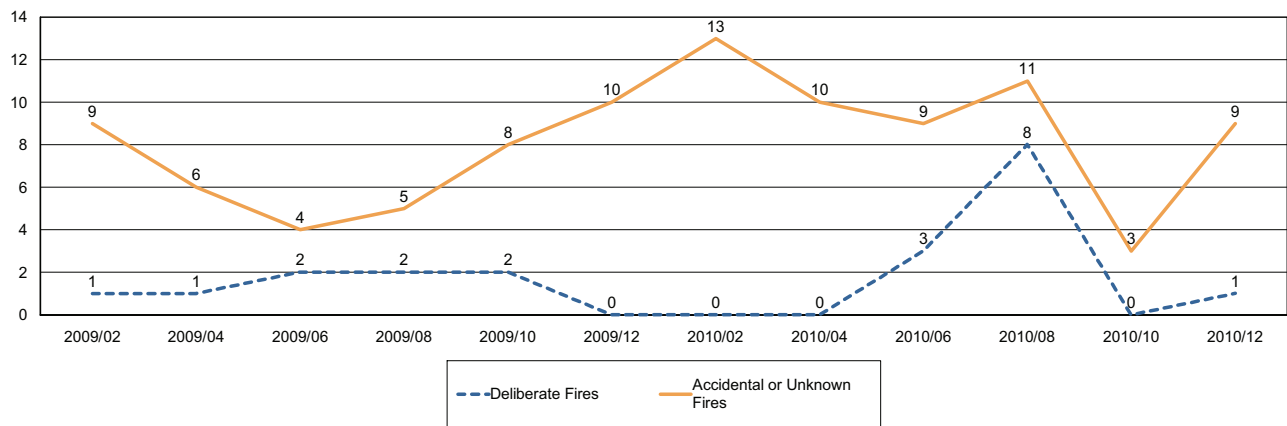
Report for Malmesbury Area Board

The following is a bi-monthly update of Fire and Rescue Service activity up to and including December 2010. It has been prepared by the Group Manager for the Board's area.

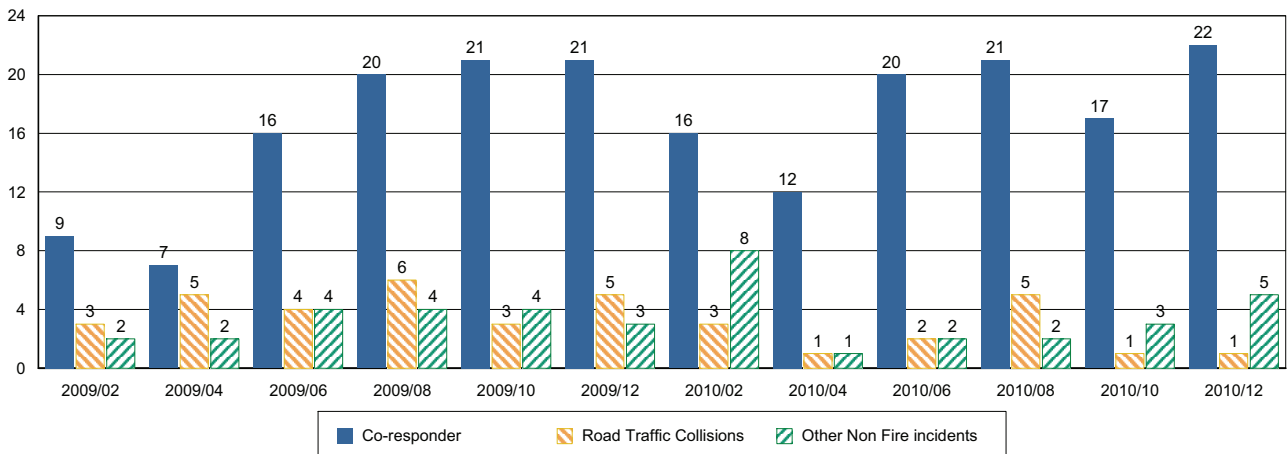
Incidents and Calls



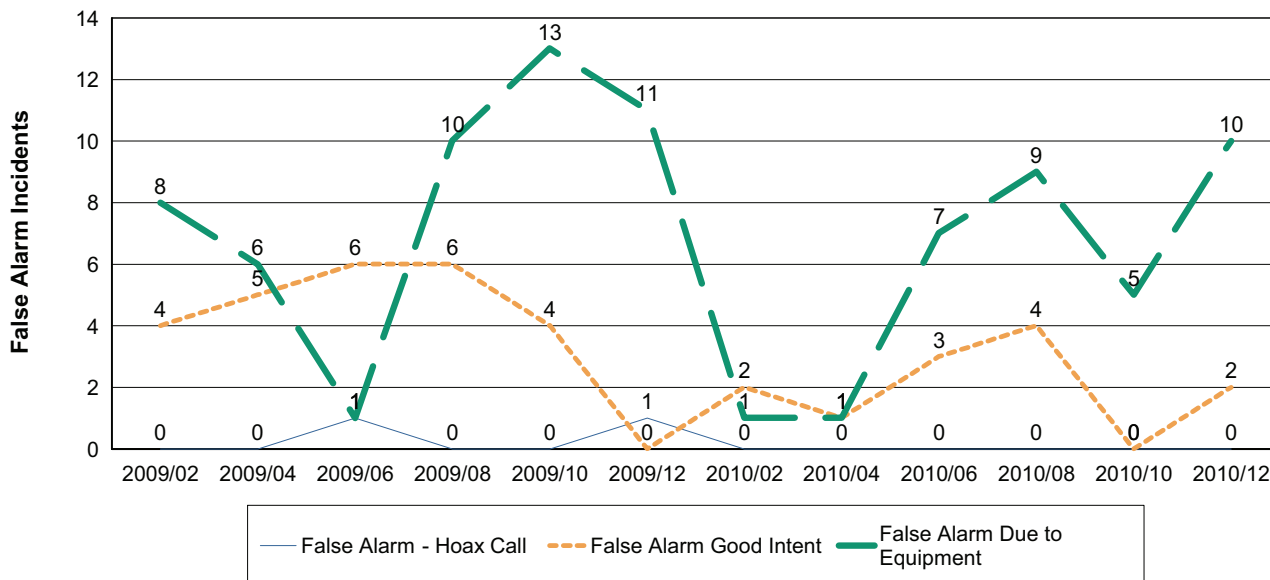
Fires by Cause



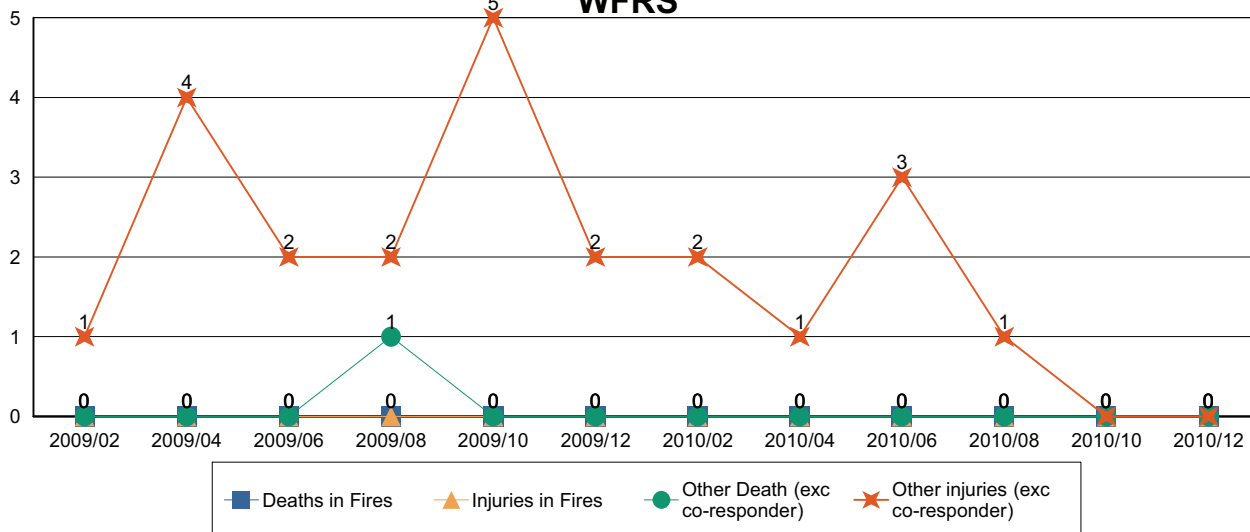
Non-Fire incidents attended by WFRS



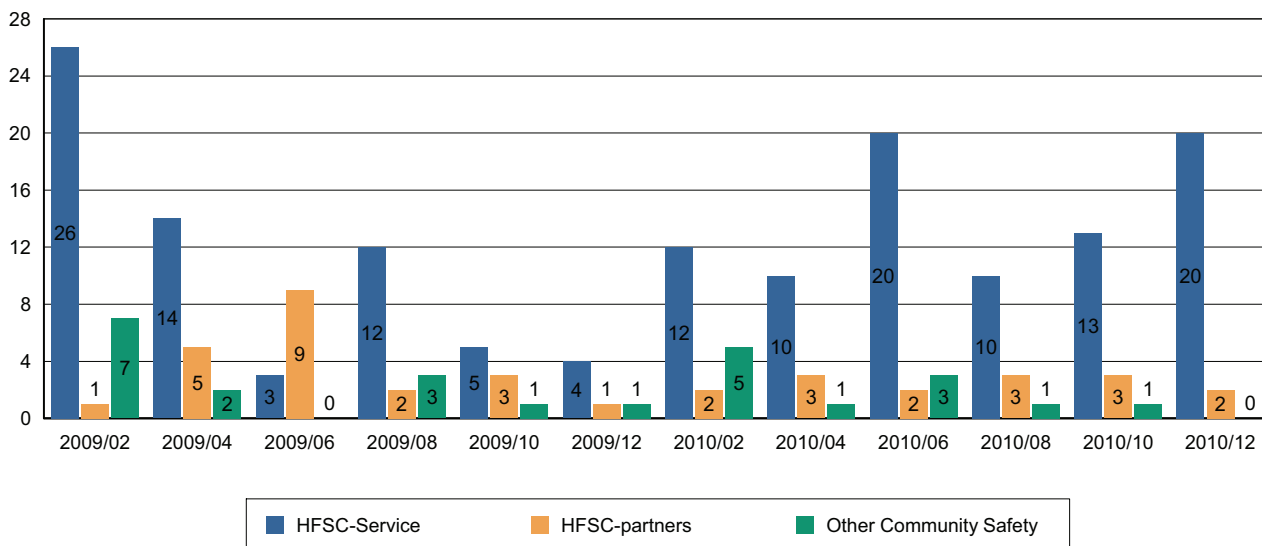
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

NHS Update – December 2010

Preferred provider organisation confirmed for community-based health services in Wiltshire

Great Western Hospitals NHS Foundation Trust has been named as the preferred provider for community-based health services in Wiltshire from 1 April 2011, NHS Wiltshire announced today.

The announcement means that community-based NHS services for the whole of Wiltshire, plus maternity services for Bath & North East Somerset and parts of Somerset, will transfer to Great Western Hospitals NHS Foundation Trust. Services to patients will continue unchanged as this is a transfer of organisational responsibility and not a change to the way services are delivered or the places where they are provided. The transfer is subject to the completion of legal formalities between NHS Wiltshire and Great Western Hospitals NHS Foundation Trust and approval of the transfer by Monitor (the independent regulator of NHS Foundation Trusts Monitor). Because of the preparatory work undertaken by the two organisations, neither of these processes is thought to pose particular difficulties.

The announcement of the preferred provider organisation is a key milestone in the Transforming Community Services project in Wiltshire, which sees health services currently provided by Wiltshire Community Health Services, such as district nursing and maternity services, transfer to new employing organisations. The project started in July 2010, following the Government's publication of the revised Operating Framework for the NHS in England for 2010-11, which requires primary care trusts to transfer the provision of services to different organisations by 1 April 2011. This transfer does not change the range of services provided, nor the places where they are provided. The change is a transfer of responsibility from one organisation to another.

The formal transfer of the services to the new employer will take place at midnight on 31 March 2011. Clinical staff and some non-clinical support staff who work in the transferring services, such as nurses, midwives, physiotherapists and occupational therapists, will all transfer to the new organisation at the same time.

NHS Wiltshire Chief Executive Jeff James said:

“Our provider arm, Wiltshire Community Health Services, is a first-class organisation, that has shown over the last four years that it leads the way in developing services in the community. To take two examples, our maternity services and community nursing and therapy services have been nationally recognised as setting the example for others to follow.

“In responding to the Government policy to transfer services to other providers we have had three aims:

- To safeguard the quality of services to patients
- To safeguard the conditions for effective clinical practice
- To minimise disruption and lost opportunities for our staff”

“We have run Transforming Community Services in Wiltshire as a ‘managed transfer’ process enabling local organisations to bid to run the services from next year. Following a thorough and tough evaluation of the submissions we received from local NHS provider organisations, we have agreed that community-based services in Wiltshire, and Wiltshire Maternity Services which provides care for women in north and west Wiltshire, Bath & North East Somerset, and parts of Somerset, will transfer to Great Western Hospitals NHS Foundation Trust with effect from 1 April 2011.”

Full steam ahead for Westbury Primary Care Development

The planning application for a new Primary Care Development in Westbury has been approved by Wiltshire Council. The development, which will be located at Leigh Park, will include an extended modern GP surgery which combines the Eastleigh Surgery and the White Horse Surgery with a range of other health care services, all under one roof.

Bill Fanning, Chairman of the Westbury Patients Forum, said: “This is great news for people in Westbury and the surrounding area. The development is a modern, purpose-built centre with the space and health facilities to serve the town properly. Initially there were a few concerns about transport, and we have worked hard to resolve the details with Wiltshire Council and colleagues from voluntary services. We’re delighted that we can now proceed”.

Plans for its development have evolved through the work of a Steering Group with members drawn from the Westbury Group Practice, Patients’ Forum, League of Friends, the Town Council and NHS Wiltshire.

Dr Debbie Beale, a GP at Eastleigh Surgery, said: “This is an exciting time for Eastleigh Surgery, its patients and its staff. The approval endorses all the hard work and commitment from everyone involved in our project. The new development will give us the space to look after our patients in modern purpose-built rooms, ensuring that we can continue to deliver high-quality GP care with privacy and dignity, and being located alongside the other health facilities on the site will ensure patients receive care which is as smooth and seamless as possible”.

Jeff James, Chief Executive of NHS Wiltshire said: “This development is fantastic for the people of Westbury and also excellent news for the NHS in Wiltshire, as it sets a high standard for the ongoing development of the other Primary Care Centres elsewhere in the county – Devizes, Trowbridge and Salisbury”.

The Primary Care Development will accommodate all the services that are currently provided from Eastleigh and White Horse Surgery, and in addition to this there will be a number of new services available that Westbury people currently have to travel to other towns to access. The services available will be:

Staying healthy this winter

With a nip of frost in the air, the NHS is gearing up for its busiest season of the year. Common viruses such as flu and the 'winter vomiting' bug, norovirus, often take hold just as the cold weather starts to bite, causing extra challenges to our health services. One of the biggest problems is keeping viruses from spreading, and the best contribution we can all make is – if we're suffering, stay at home and use the phone to ring your GP or NHS Direct.

Flu vaccinations

GP practices around the county have started running flu vaccination clinics. This year the vaccine contains protection against H1N1 (no longer considered a pandemic, but one of this season's predominant strains of flu) as well as other strains of the virus. One simple injection should provide complete protection, and we're urging anyone who hasn't already been vaccinated to contact their GP.

Military families trained to improve health and wellbeing

The family members of service personnel based at Tidworth, Larkhill and Bulford have been involved in a successful pilot scheme to become Health Trainers. The scheme is commissioned and funded by NHS Wiltshire and managed by Community First.

Health Trainers provide information, motivation and practical support to individual adults on a one-to-one basis to make changes to lifestyles, to improve health and well being and to minimise health risks, as well as supporting behaviour change – which includes support to stop smoking, promotes physical activity and signposts to specialist support such as drugs and alcohol services. Health Trainers also support healthy eating linked to weight loss. All the initiatives have impacts on people's emotional health and well being.

Maggie Rae, Corporate Director of Public Health and Well Being, said:

"The positive impact which this programme will have on the families of our servicemen and women in terms of health and well being is extremely encouraging. By providing families in Tidworth with the knowledge, skills and support needed to lead healthier lifestyles, Health Trainers can encourage other members of the community to improve their health, as well as help to reduce health problems. These Trainers are now part of the Public Health community and are able to deliver really serious support to people and their colleagues".

Mental Health Services

NHS Wiltshire and Avon and Wiltshire Mental Health Partnership (AWP) have been working on re-designing mental health services in Wiltshire since spring 2010. With wide engagement from service users and clinicians, the work builds on a programme within AWP of reviewing and modernising their services and has received a positive response from the Health Overview and Scrutiny Committee. The new service model is 'ageless' and establishes pathways for any adult over 18 years. Part of the Trust's plans include a shift in resources from inpatient beds to community services, with fewer

inpatient beds clustered onto fewer sites to improve the safety and clinical quality of services. There will be 24/7 access to services with a focus on re-enablement and supporting people to live their lives, faster access to assessment services and the most appropriate AWP service and direct access to specialist services. This will result in the closure of twenty inpatient beds at Green Lane Hospital, Devizes. AWP's Clinical director Dr Julie Hankin said the money saved by the bed closures would be re-invested in the service. "We're spending public money on keeping beds open which aren't being used and we feel this is a fantastic chance to use that money more effectively," she said. "The money is being invested in other parts of the service, so although it's about efficiencies, it's not about ripping money out of the service." The redesign is expected to save £3.3million which will be reinvested in the new services.

The Annual General Meeting and Board meeting of NHS Wiltshire will be held on **Wednesday 19 January at 10am - 2011 at Southgate House**. Members of the public are welcome to attend.

Papers are published a week before the meeting on www.wiltshire.nhs.uk or on request from Stacey Saunders, NHS Wiltshire (tel: 01380 733839, email: stacey.saunders@wiltshire.nhs.uk). For further information or copies of documents referred to above, please contact Jo Howes, Community Engagement Manager, 01380 733929 or jo.howes@wiltshire.nhs

Update From: Malmesbury and the Villages Community Area Partnership. (M&VCAP) - Date of Area Board Meeting: 19th January 2011**Headlines**

The Group lost a very valuable member in November in Ray Sanderson who decided to resign from the Group

The next Community Safety forum will take place at Malmesbury Town Hall on Thursday 6 January 2011 7pm for 7.30pm. The theme will be 'young people'. A number of key attendees will concentrate their reports on this aspect.

A sub-Group of the Steering Group has been formed to look at Sustainability. The objectives and initiatives of this group are being finalised but will be aiming to bring existing groups in the area together to help them engage with each other as well as the public at large.

The newly appointed Project Officer has been very busy. Maintaining and managing the website and exploring the values of social network formats. Working with other members of the group to engage widely and maintain a dialogue with the community and Parish/Town Councils. He has also attended a Project Management course which has been very beneficial to the group as a whole.

Issues/Projects

CCTV—following discussions with Malmesbury Town Council (MTC) it was determined that this project has been delayed and it was agreed that MVCAP will put on hold any further involvement until the way forward is clarified by MTC.

Reduced Street Lighting. - M&VCAP have completed this project and this is to be a separate item on the Area Board agenda.

Speed Bump Survey for Malmesbury - MVCAP presented a report examining the results of the survey to the Planning and Environmental (P&E) Committee of Malmesbury Town Council (MTC) on Tuesday 4th January 2011. The committee thanked MVCAP for all their hard work and it was agreed that this will now be considered as the final report. The P&E Committee will now form a sub-group to examine the report in detail prior to making recommendations to the full P&E Committee.

Future Events/Dates for the Diary:

Dates for Steering Group meetings for 2011 are: 25th January, 8th March (AGM) 19th April, 31st May, 6th July, 9th August, 20th September, 2nd November, 13th December. All meetings will commence at 7pm and venue to be agreed. (Please check on website in case of changes)



Co-coordinator/Administrator for M&VCAP - Dated 5th January 2011

Report to	Malmesbury Area Board
Date of Meeting	19 January 2011
Title of Report	Local Transport Plan – Small Scale Transport and Highway Improvement Schemes

Purpose of Report

To ask the area board to consider recommendations from the Malmesbury Community Area Transport Group in respect to funding the following schemes from the 2010/11 funding allocation:

1. Allocate £3,000 towards replacing existing low level kerbing and overlay existing footway adjacent to Swann Close, Ashton Keynes.
2. Allocate £600 towards the installation of 2 'pedestrians in the road' signs in Tetbury Lane Crudwell, conditional on their suitability being confirmed by officers.
3. Allocate £5,000 towards the installation of halos to the zebra crossing outside Malmesbury primary health care centre and repainting of road markings in order to make it more obvious to road users.
4. Allocate £600 towards the installation of 2 'pedestrians in the road' signs on the bend between 'the Green' from opposite Olivemead Lane to 'Sedgemoor', Dauntsey, conditional on their suitability being confirmed by officers and retain on the CATG request list.
5. Defer allocating the balance of the 2010/11 CATG budget of to improvements at North End Crossroads, Ashton Keynes until officers have re-visited the site and investigated changes to signing and lining to improve safety.

To ask the area board to:

6. Retain a number of schemes on the CATG request list.
7. Request further investigation at some sites and/or actions by partners.
8. Remove a number of schemes on the CATG request list.

1. Background

- 1.1. In 2010/11 the 18 Area Boards were allocated a discretionary budget of £250,000 to involve them in the assessment and selection of small scale transport schemes to be progressed in their community areas. Malmesbury area board was allocated £13,360.
- 1.2. This funding allocation is for capital funding and can only be used to provide new and improved infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management. It cannot be used to fund maintenance schemes or to pay for revenue functions such as passenger transport.
- 1.3. Due to the complexity of assessing and selecting schemes from the many requests, and the potential time that such an agenda item would take, each area board was requested to set up a Community Area Transport Group (CATG) to make recommendations to the area board.
- 1.4. Malmesbury area board on 7 July 2010 decided that the Malmesbury CATG would comprise of Malmesbury area board councillors and a nominated representative from each division (see table below).

Division	Area Board councillor	Nominated representatives
Malmesbury	Simon Killane	Catherine Doody
Sherston	John Thomson	Martin Rea
Brinkworth	Toby Sturgis	Ellen Blacker
Minety	Carole Soden	John Marsh

- 1.5. The Malmesbury CATG met on 20 September 2010 and 14 December 2010, when they were supported by led by Highways officers. The following issues were discussed:
 - Background to the LTP, transport policies, and breakdown of total Council funding.
 - Use of the Assessment Framework to prioritise requests.
 - Review of requests received in the community area, both to the highways department and via the Malmesbury community issues system
 - Scheme assessment– taking into account typical costs, LTP criteria, constraints on implementation etc.
 - Discussion on the need to fund a scoping/feasibility study
 - If schemes cannot be accommodated in the Area Board budget consider funding options for the implementation phase – i.e. LTP, match funding, section 106 etc.
 - Selection of scheme(s) and recommendation to area board

- 1.6. At the September meeting the CATG requested officers undertake surveys and come up with costings for a number of projects, to enable them to prioritise schemes at their December meeting.

2. Main Considerations

- 2.1. Twenty eight schemes were considered by the Malmesbury CATG (see appendix 1). These included schemes submitted to highways officers and those identified to the area board through the community issues process.
- 2.2. In some cases schemes were related and were able to be considered together.
- 2.3. Malmesbury CATG recognised that town/parish councils needed to be mindful of transport related needs in their community when considering local planning applications in order that Section 106 agreements could be specifically identified.
- 2.4. Likewise it was recognised that particularly in the case of larger schemes town/parish councils might need to consider a contribution from their precepts to enable schemes to be implemented.
- 2.5. It was decided that some schemes should be retained on the CATG request list, some required further investigation while others should be removed from the list, where schemes were considered unrealistic and/or there was no evidence to support a need.

3. Environmental & Community Implications

- 3.1. Environmental and community implications were considered by the LTP Allocation Group during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. All decisions must fall within the funding allocated to Malmesbury Area Board.

5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. The schemes recommended to the area board will improve road safety for all users of the highway, whether they are drivers or pedestrians.

8. Recommendations

- 8.1. With reference to Appendix 1 and the numbered sites :

- 8.1.1. Allocate £3,000 towards site 1, replacing existing low level kerbing and overlay existing footway adjacent to Swann Close, Ashton Keynes.
- 8.1.2. Allocate £600 towards site 2 and 3 the installation of 2 'pedestrians in the road' signs in Tetbury Lane Crudwell, conditional on their suitability being confirmed by officers.
- 8.1.3. Allocate £5,000 towards site 19, the installation of halos to the zebra crossing outside Malmesbury primary health care centre and repainting of road markings in order to make it more obvious to road users.
- 8.1.4. Allocate £600 towards site 21, the installation of 2 'pedestrians in the road' signs on the bend between 'the Green' from opposite Olivemead Lane to 'Sedgemoor', Dauntsey, conditional on their suitability being confirmed by officers and retain on the CATG request list.
- 8.1.5. Defer allocating the balance of the 2010/11 CATG budget towards site 8, improvements at North End Crossroads, Ashton Keynes until officers have re-visited the site and investigated changes to signing and lining to improve safety.
- 8.1.6. Retain the following projects on the CATG request list:
- Site 4 & 5 - traffic calming & footpath, High Road, Ashton Keynes.
 - Site 13 – pedestrian crossing at Filands.
 - Site 17 - traffic calming on Park Road, Malmesbury.
 - Site 18 – pedestrian crossing between Holloway Hill/Cross Hayes.
 - Site 28 - footway to enable residents of the crescent, Lea to access The Street.
- 8.1.7. Request further investigation or action by partners at the following sites:
- Site 6 & 7 – officer investigations in respect to traffic calming, High Road, Ashton Keynes
 - Site 11 - encourage parish council to use section 106 funding for footpath - Broadfields Farm entrance to Dauntsey Road, Great Somerford.
 - Site 13 – encourage Malmesbury primary school to consider the need for a pedestrian crossing on Tetbury Hill, when completing its school Travel Plan and make an application for, 'Taking Action on School Journeys Challenge', (TAOSC) funding.

- Site 17 - traffic calming on Park Road, Malmesbury re Section 106 funds.
- Site 18 – encourage St Josephs primary school, Malmesbury, to consider the need for a pedestrian crossing between Holloway Hill/Cross Hayes, when completing its school Travel Plan and make an application for, ‘Taking Action on School Journeys Challenge’, (TAOSC) funding.
- Site 28 – officer investigations of footway to enable residents of the crescent, Lea to access The Street.

8.1.8. Remove the following schemes from the CATG request list.

- Site 9 - pedestrian crossing, Ashton Keynes
- Site 10 - footway from school to Dauntsey Road, Great Somerford
- Site 12 - footpath between Winkins Lane and Frog Lane, Great Somerford and recommend parish council to apply for a Wiltshire council Path Improvement Grant.
- Site 14 – traffic calming on Webbs Way, Malmesbury.
- Site 15 - traffic calming on Burnivale, Malmesbury.
- Site 16 – footway widening at The Triangle, Malmesbury.
- Site 20 – footway from St James to M4 bridge, Dauntsey.
- Site 22 – 20mph zone by Brinkworth Earl Danby’s school, Dauntsey.
- Site 23 – footpath improvements from Brinkworth to Wootton Bassett.
- Site 24 – footway from parklands to red Bull, Brokenborough.
- Site 25 – traffic calming in Corston (as the parish council have agreed to adopt Community Speedwatch)
- Site 27- pedestrian crossing in Corston.
- Site 27 – shared foot/cycleway between Corston and Malmesbury.

Appendices	Appendix 1– Outcomes and recommendations of Malmesbury Community Area Transport Group
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Unpublished documents relied upon in the preparation of this report have included the notes from the two CATG meetings.

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Outcomes and Recommendations of Malmesbury Community Area Transport Group's Meetings

Project	Street / Area Location	Town / Village	Scheme Description	Discussion September/December meetings	Decision December Meeting
1	A429 Swann Close	Crudwell	Footway/curb	Agreed work to be considered for funding following further investigation/costs.	Recommend scheme for funding £3,000
2	Tetbury Lane	Crudwell	Provision of footway	Concern about road width. It is a footpath or a traffic calming issue? Requested further investigation/costs.	Recommend further investigation into providing 'pedestrians in the road' signage Approx cost per sign including installation is £300. Total cost £600
3	Tetbury Lane	Crudwell	Traffic calming	Doubtful of suitable options. It is a footpath or a traffic calming issue? Requested further investigation/costs.	
4	High Road	Ashton Keynes	Provision of footway from White Hart PH to Church Walk	Query traffic calming or a footpath. This is 30mph. Monitor speed, cost footpath/traffic calming	This scheme was considered as having potential for a longer term project, perhaps obtaining some financial support from the parish council. Retain on Community Area Transport Group (CATG) request list.
5	High Road	Ashton Keynes	Traffic calming	Query traffic calming or a footpath. This is 30mph area – suggest monitor speed in the first instance	Parish council and community to consider Community Speedwatch scheme
6	High Road (near to school)	Ashton Keynes	Pedestrian crossing	Query traffic calming or a crossing. Monitor 30 mph zone. Installation of Stop sign at White Hart crossroads might negate need for crossing/traffic calming measures.	Cannot justify crossing because insufficient demand. Further checks to be undertaken re Stop sign. If latter not possible, recommend removal from CATG request list.
7	High Road (in proximity to school)	Ashton Keynes	Traffic calming	Multiple request –see above	
8	North End Crossroads (B4696)	Ashton Keynes	Safety improvements at junction	Junction in 18 month monitoring period following fatality. Spine Road East is 50mph in	Officers to re-visit to see whether re-line or re-sign will improve matters. Suggest defer decisions until site visit has been

Outcomes and Recommendations of Malmesbury Community Area Transport Group's Meetings

				Gloucestershire, but is de-restricted when it becomes Wiltshire	undertaken. If improvements agreed then allocate balance of CATG funding allocation to this scheme (£4,160)
9	B4696 Ashton Keynes	Ashton Keynes	Pedestrian Crossings	No detailed information available.	Recommend removal from CATG request list.
10	Dauntsey Road	Great Somerford	Provision of footway (from school to end Dauntsey Road)	No Action	Recommend removal from CATG request list.
11	C66 Great Somerford (data from Dauntsey Rd)	Great Somerford	Footpaths (from Broadfields Farm entrance to Dauntsey Road)	Check 106 agreements to determine whether these footpaths will be delivered by development.	There is developer contribution of £15k to provide this path.
12	Winkins Lane to Frog Lane	Great Somerford	Footpath between Winkins Lane and Frog Lane	Suggest parish council could access funding from other means	Recommend removal from CATG request list and parish council apply for a Path Improvement Grant (PIG) from Wiltshire Council.
13	Tetbury Hill near Filands homes	Malmesbury	Pedestrian crossing	This should be linked to Malmesbury Primary School Travel Plans and school making an application for, 'Taking Action on School Journeys Challenge' (TAOSC) funding.	Updated School Travel Plan and TAOSC funding application not submitted before the end of school term. Retain on CATG request list.
14	Webbs Way	Malmesbury	Traffic calming	No evidence of speeding/ CSW following metro count. No action required	Recommend removal from CATG request list.
15	Burnivale	Malmesbury	Traffic calming	No evidence of speeding	Recommend removal from CATG request list.
16	The Triangle	Malmesbury	Footway widening	Not a priority	Recommend removal from CATG request list.
17	Park Rd	Malmesbury	Traffic Calming	Metro count indicate not eligible for CSW following. Is this a	Modest amount of Section106 monies for 'highways works' may be available.

Outcomes and Recommendations of Malmesbury Community Area Transport Group's Meetings

				speed or a safety issues? Investigate whether any Section 106 monies associated with 6 houses on Park Road could be used for this purpose/footpath provision.	Retain on CATG request list.
18	St Joseph's School	Malmesbury	Traffic calming/crossing Holloway Hill /Cross Hayes car park	Potential to link to School Travel Plan and school submitting application for, 'Taking Action on School Journeys Challenge' (TAOSC) funding.	Updated School Travel Plan and TAOSC funding application not submitted before the end of school term. Retain on CATG request list.
19	A429 near Primary Health Care centre	Malmesbury	Zebra crossing	Consider funding - repainting highway and halos added to help direct light and make the crossing more obvious to drivers	Recommend scheme for funding - halos and improved road marking £4,500 + £500 for road markings. Total £5,000
20	Dauntsey (Church Street)	Dauntsey	Footway from St James to M4 bridge	Feasibility/cost checked. Not impossible but expensive. Approx. £50k and its use questionable.	Recommend removal from CATG request list
21	Dauntsey - between 'The Green' from opposite Olivemead Lane to 'Sedgemoor'	Dauntsey	Footway	20 metre stretch on the bend. Not impossible but tricky due to drainage ditches. Costs approx 30-40k	Recommend officers re-visit to investigate whether 'pedestrians in the road' signs would be helpful/possible - approx cost and installation of 2 signs £600. Retain on CATG request list.

Outcomes and Recommendations of Malmesbury Community Area Transport Group's Meetings

22	The Green (By Brinkworth Earl Danby's School)	Dauntsey	20 mph zone	No action at present – CSW shows there isn't a speeding problem at this site. Trial sites for 20mph zones being trialled elsewhere in Wiltshire – await results/strategic document.	Recommend removal from CATG request list
23	B4042 - Brinkworth to Wootton Bassett	Brinkworth	Footway Improvements	Unrealistic request for extensive footpath	Recommend removal from CATG request list
24	B4040	Broken-borough	Footway', Parklands to Red Bull	Unrealistic request for extensive footpath	Recommend removal from CATG request list.
25	A429 Corston	Corston	Traffic calming	Parish council/community have agreed to participate in CSW scheme	Recommend removal from CATG request list.
26	A429	Corston	Pedestrian Crossing	This issue has already been looked at previously and a crossing cannot be delivered.	Recommend removal from CATG request list.
27	A429 between Corston & Burton Hill	Corston/ Malmesbury	Shared footway/cycleway	Expensive - but check feasibility/cost. Query how much it is used. Clearing current path would help	Recommend removal from CATG request list.
28	B4042, The Crescent	Lea	Provision of footway to enable access to 'The Street', into the village	Only benefits a few, although traffic exceeds 40mph speed limit. Check feasibility/cost	Investigate feasibility of path in field, so pedestrians protected. Retain on CATG request list.

Report to	Malmesbury Area Board
Date of Meeting	19 January 2011
Title of Report	Malmesbury Community Issues Update

Purpose of Report

To provide a Community Issues update and invite members of the Area Board to:

1. Close 8 issues.
2. Consider closure of a further 5 issues which have been considered by the Local Transport Allocation Group
3. Consider the issue of speed bumps in relation to consultation data being presented elsewhere on this agenda.

1. Background

- 1.1. At the time of writing (17 December 2010), a total of 65 community issues have been received, of which 43 have been closed and 22 are in progress. There are currently no new requests.

Background documents used in the preparation of this Report	Malmesbury community issues online at: http://www.wiltshire.gov.uk/communityandliving/areboards.htm
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2. Main Considerations & Officer Recommendations

2.1. Closure of Issues

- 2.1.1. Members are invited to close the following 6 issues (emboldened in Appendix 1)

2.1.2. **Issue 273, 637 and 430** – highways repairs and road surfacing has been undertaken, some of which will be finalised in the New Year; while speed bumps are being dealt with via a separate issue.

2.1.3. **Issue 440** – dropped curbs in Malmesbury have been installed outside the Rose & Crown and access through Market Lane has been improved. The council is not able to stop vehicles parking in front of a garage in St John's Street.

2.1.4. **Issue 1133** – a footpath opposite Malmesbury Primary Care Centre has been repaired.

2.1.5. **Issue 1135** – the footpath between Lea village hall and The Street was submitted in 2010/11 for major maintenance but was not deemed a priority compared to other schemes. The Area Office will continue to submit this project for treatment.

2.1.6. **Issue 1393** – re-decoration work has been completed at Sherston village hall by the Community Payback Scheme.

2.1.7. **Issue 1270** – changes to the Park Road, Malmesbury bus stop will be considered in 2011/12.

2.2. Issues considered by the Local Transport Plan (LTP) Allocation Group

2.2.1. A number of issues were discussed by the LTP allocation group in September and December. Their recommendations are contained in another report within this agenda.

2.2.2. Issues discussed by this group included **334, 562, 620, 1134 and 1202**.

2.3. Malmesbury Traffic Calming and other highways measures

2.3.1. **Issue 438** relates to a survey undertaken by Malmesbury & Villages Community Area Partnership and Malmesbury Town Council relating to the speed bumps in town. This data will be considered in a report elsewhere on this agenda.

3. Environmental & Community Implications

3.1. Addressing community issues contribute to the improvement of community wellbeing in the area, the extent and specifics of which will be dependent upon the individual issue.

4. Financial Implications

4.1. There are no specific financial implications related to this report.

5. Legal Implications

5.1. There are no specific Legal implications related to this report.

6. HR Implications

6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

7.1 The opportunity to raise Community Issues enables individuals, voluntary and community groups, town and parish councils an equal opportunity to identify and seek assistance to address problematic issues.

Appendices:	Appendix 1 - Malmesbury Area Board Community Issues – Progress Table
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Unpublished documents which have been relied upon in the preparation of this report include notes arising from the two LTP Allocation Group meetings.

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Malmesbury Area Board Community Issues – Progress Table

ID	Category	Division	Summary of Issue	Status
406	Car Parking	Malmesbury	Residents Parking in Malmesbury	Councillor Dick Tonge attended the 10 November 2010 area board, giving a presentation about feedback to the recent consultation about car parking. He said parking zones were being reviewed by Cabinet in December and formed part of the parking consultation. The recommended criteria are shown in the consultation document. When the policy has been agreed officers will look at all demands and set priorities, after which this information will be brought back to the area board.
655	Car Parking	Malmesbury	St Joseph's school seeking parking permits for Cross Hayes for parents dropping off/collecting pupils	Councillor Dick Tonge attended the 10 November 2010 area board. He said that currently there were two schools in the county that had a car park concession like the one suggested where the purpose of the agreement was to reduce congestion outside the schools. It only applied where car parks had spare capacity at school opening and closing times. This arrangement is under review to ensure that there is a consistent policy. This will be agreed in March 2011, after which it will be brought to the Area Board to establish if St Josephs is eligible. Any arrangements would also have to be agreed with the local Chamber of Commerce.
1074	Car Parking	Malmesbury	Access to car parking by Glovers Courts residents	Clarification of who owns the land is being sought.
1226	Car Parking	Malmesbury	Enable car parking on grass on corner of Burnham/Hudson Road	Councillor Dick Tonge attended the 10 November 2010 Malmesbury Area Board where he explained that the policy of overspill parking formed part of the Parking Strategy that will be considered by Cabinet in December. The policy will be fed back to the Area Board

				early in the New Year.
273	Highways	Malmesbury	Poor condition of roads in Malmesbury	Boundary marker in Gloucester Street repaired, and uneven road surface on town hill/High Street has been resurfaced. Speed bumps are being dealt with under separate issue.
334	Highways	Minety	Safety at North End Crossroads, Ashton Keynes	This issue is being considered by the Local Transport Plan Allocation Group, a sub-group of Malmesbury Area Board which met in September and December. A decision will be made at the 19 January area board when a report containing the working group's recommendations will be considered.
430	Highways	Malmesbury	Poor road conditions in Malmesbury	Road repairs have been undertaken since May 2010 to address these concerns, with others being completed at present and in the new year.
438	Highways	Malmesbury	Remove or replace speed bumps in the town	Survey results will be contained in a report which will be considered by the area board on 19 January 2011.
440	Highways	Malmesbury	Disabled Access in Malmesbury	Access from Oxford Street into Market Lane has been improved since double yellow lines introduced and a dropped curb has been installed outside the Rose & Crown Pub (High Street) and opposite to allow crossing and access to St Aldhelms Mead. The council is unable to stop vehicles parking in front of the garage in St John's Street.
562	Highways	Malmesbury	Crossing needed on Tetbury Hill Road near Filands.	This issue is being considered by the Local Transport Plan Allocation Group and a decision will be made at the 19 January area board when a report containing the working group's recommendations will be considered. Malmesbury Primary School does not appear to have not updated their School Travel Plan and are therefore not eligible to apply for 'Taking Action on School Journeys' funding.
620	Highways	Brinkworth	Footpath required in Dauntsey	This issue is being considered by the Local Transport Plan Allocation Group, a sub-group of Malmesbury Area Board which met in September and December. A decision will be made at the 19

				January area board when a report containing the working group's recommendations will be considered.
637	Highways	Malmesbury	Poor state of the roads in Malmesbury	A considerable number of roads have been repaired in recent months and more work is scheduled for early in the new year.
656	Highways	Malmesbury	Safe Routes to St Joseph's school	The head teacher and governor have been invited to submit a revised bid for "Taking Action on School Journeys" funding, but none received to date.
906	Highways	Brinkworth	Poor condition of unclassified road between Lea - Cleverton	Contact has been made with the parish council. Some private ditching works are required and some patching of the carriageway. The highways department will then endeavour to get this site on next year's surface dressing list.
1129	Highways	Minety	Speeding vehicles in Leigh on B4040	Metro count request submitted 8 November 2010 - results awaited. Information about CSW sent to parish council chairman.
1133	Highways	Malmesbury	Damaged footpath on A429 opposite Malmesbury health centre	The tree was too large to disturb the roots, so the footway has been overlaid with tarmac to take out any trip hazards and potholes. This will keep the footway in a safe condition.
1134	Highways	Malmesbury	Perceived speeding approaching zebra crossing by Health Centre	This issue is being considered by the Local Transport Plan Allocation Group, a sub-group of Malmesbury Area Board which met in September and December. A decision will be made at the 19 January area board when a report containing the working group's recommendations will be considered.
1135	Highways	Brinkworth	Poor pavement - Lea village Hall, north to The Street	Highways engineers at the Area Office discussed this with the parish clerk last year when this pavement was placed on a list of foot ways requiring major maintenance treatment and was submitted earlier this year to County Hall for consideration for major maintenance when sufficient funding is available. The Area Office will continue to submit this pavement for consideration each financial year until it is approved by County Hall for treatment. It is prioritised with other pavements in the

				County requiring similar or same treatment but unfortunately funding each year is limited and this year is no exception.
1202	Highways	Minety	Rectify pavement at Swann Close in line with planning approval	This issue is being considered by the Local Transport Plan Allocation Group, a sub-group of Malmesbury Area Board which met in September and December. A decision will be made at the 19 January area board when a report containing the working group's recommendations will be considered.
1363	Highways	Malmesbury	Perceived night time speeding Dark Lane, Malmesbury	Rang petitioner to obtain further details re time/day of the week to try to pinpoint the problem. This information will be passed on to the police. To date no further information has been received.
1393	Leisure	Sherston	Re- decoration of Sherston Village Hall	Painting of a large storage shed, the small hall, lobby, storeroom, toilets and kitchen lobby have been undertaken by the Community Payback Scheme
1270	Transport	Malmesbury	Re site Park Road east bound bus stop	Changes to Park Road bus stop have been requested to go on the 2011/12 list for consultation/consideration

Reduced street lighting in the Malmesbury & Villages Area

Proposed schemes to convert selected street lights to part-night lighting



Reduced Street Lighting Project - Malmesbury Area

1. Introduction

In July 2010 at the Wiltshire Council *Malmesbury Area Board* meeting Councillor Sturgis gave a short presentation on a scheme to reduce unnecessary street lighting in Wiltshire. This would enable communities to reduce their carbon footprint, reduce light pollution of the night sky, and reduce energy costs. Councillor Sturgis asked for volunteers to take part in the scheme. Malmesbury and the Villages Community Area Partnership (MVCAP) volunteered to coordinate responses from the parishes, who were asked to feed back information by the end of September 2010.

MVCAP established a team to run this project with MVCAP Project Officer Mark Allen nominated as the project lead. It quickly became apparent that for any meaningful consultation the original deadline was untenable. A project schedule was developed with the aim of completing the parish consultation process in time for the Area Board meeting in January 2011.

The project schedule consisted of the following stages (and deadlines):

- Approach all 20 local councils to identify those interested *in principle* (30 September 2010)
- MVCAP to publicise the project to general public (30 September 2010)
- Work with participating councils to identify possible lights for modification (30 November 2010)
- Liaise with Wiltshire Council engineers to confirm lights are suitable for modification (30 November 2010)
- Local councils to consult with local residents (24 December 2010)
- Final recommendations presented to area board (19 January 2011)

A great deal has been achieved to identify suitable schemes but this schedule has proved to be extremely challenging. While there has been interest in this project from many councils, only a few have managed to reach the consultation stage. This report details the current progress and the recommendations from those councils that have managed to complete the consultation process.

Reduced Street Lighting Project - Malmesbury Area

2. Executive Summary

- MVCAP contacted all 20 local councils to ask if they were interested in principle.
- 3 councils (Ashton Keynes, Great Somerford, Malmesbury Town) are interested this project but have been unable to complete the process in the available time. They are however continuing to identify suitable lights for conversion and are very interested in participating should funding be available in the next financial year.
- Brinkworth Parish Council are currently preparing to conduct their public consultation process which they hope to complete in time for the Area Board meeting on 19 January 2011. Their provisional recommendation is for the conversion of 11 lights.
- Crudwell Parish Council have identified lights for conversion and undertaken an initial consultation. These recommendations are currently awaiting approval/ comments from Wiltshire Council *Highway Network Improvements Group*.
- Hankerton Parish Council have completed the process and have recommended 4 lights for conversion.
- Luckington & Alderton Parish Council are just completing the process. 4 lights are recommended for conversion in Alderton. 2 lights are recommended for conversion and public consultation is underway regarding 4 more lights in Luckington. They also hope to have agreed their final recommendations by 19 January 2011.
- Sherston Parish Council are currently conducting the public consultation process and also hope to have the final recommendations ready for the Area Board meeting on 19 January 2011. Their provisional recommendation is for the conversion of 60 lights in Sherston and 3 in Pinkney.

To publicise the project MVCAP issued a press release which was sent to the local papers and parish newsletters. MVCAP also had leaflets printed which were distributed at MVCAP events as well as at Area Board meetings and on stalls run by MVCAP at Malmesbury Carnival's *Petticoat Lane*, *Malmesbury Alive & Kicking*, Sherston's *Mangold Hurl*, and Malmesbury's *Christmas Late Night Shopping*.

Reduced Street Lighting Project - Malmesbury Area

3. Proposed lights for conversion

3.1 Brinkworth

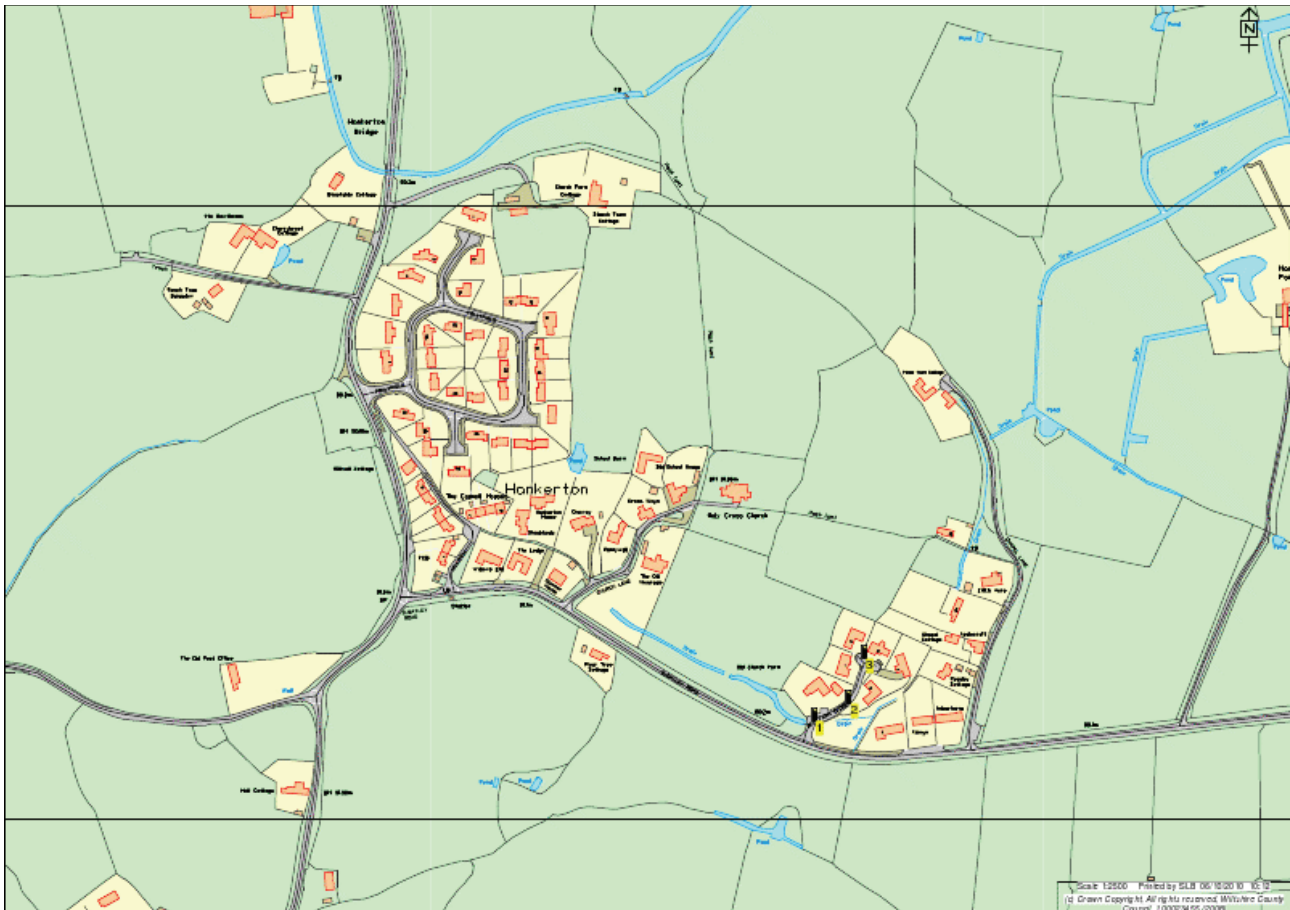
The following map shows the lights proposed for conversion, approved by Wiltshire Council's *Highway Network Improvements Group*. This plan is provisional awaiting the final consultation.



Reduced Street Lighting Project - Malmesbury Area

3.2 Hankerton

The parish council recommend the conversion of lights 1, 2, and 3 in Old Farm Close on the map below. They have also recommended a light at Hillwell (not indicated on the map) which the *Highway Network Improvements Group* have said would be likely to be approved if ownership by Wiltshire Council can be established.



Reduced Street Lighting Project - Malmesbury Area

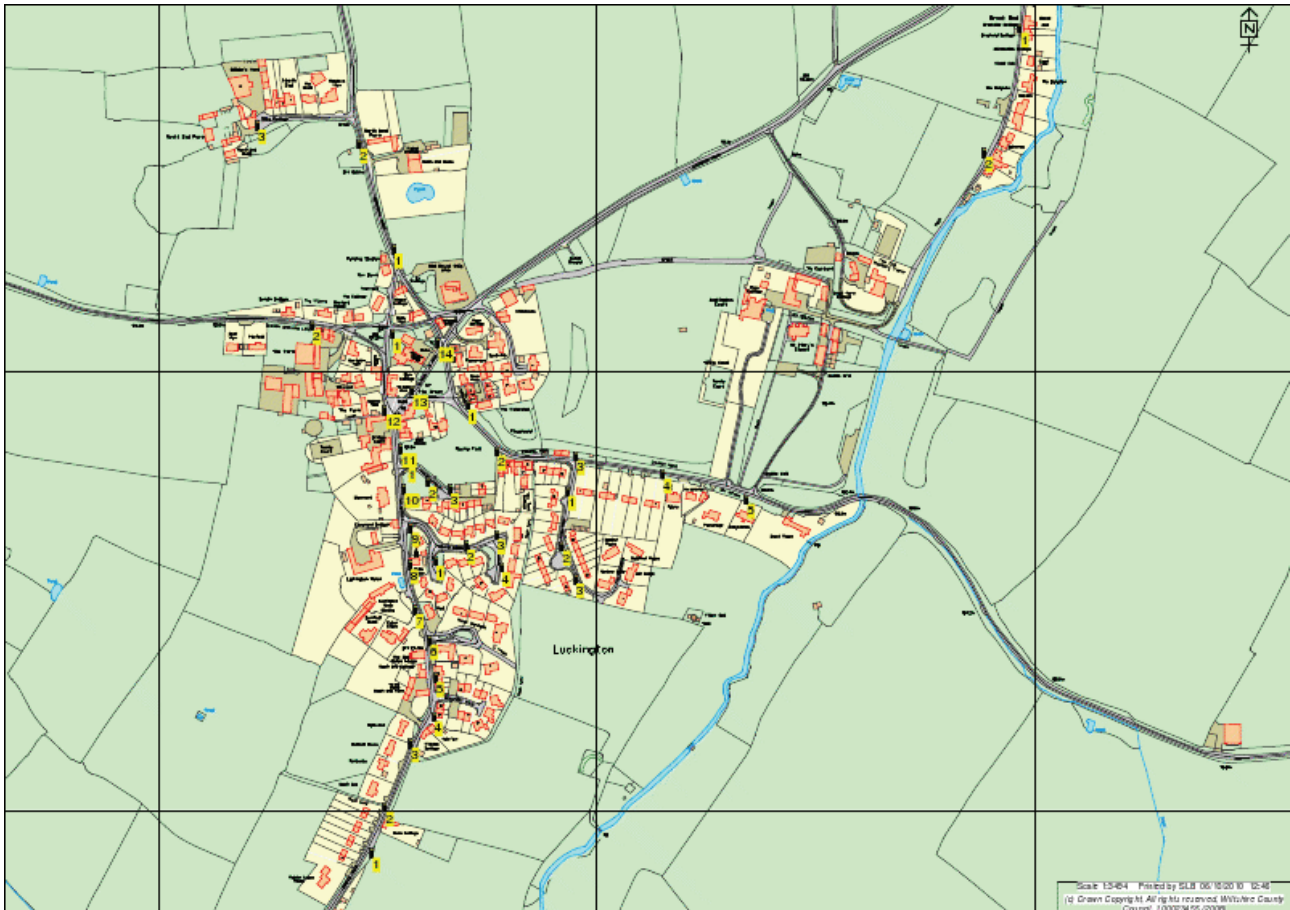
3.3 Luckington & Alderton

The parish council recommend the conversion of 4 lights in Alderton. These are lights 1, 2, 3, and 7 on the map below.



Reduced Street Lighting Project - Malmesbury Area

For Luckington the parish council recommend the conversion of lights 1 and 2 at Brook End as marked on the map below. They also provisionally recommend lights 1, 2, 3, and 4 on Hollis Gardens subject to the outcome of their consultation.



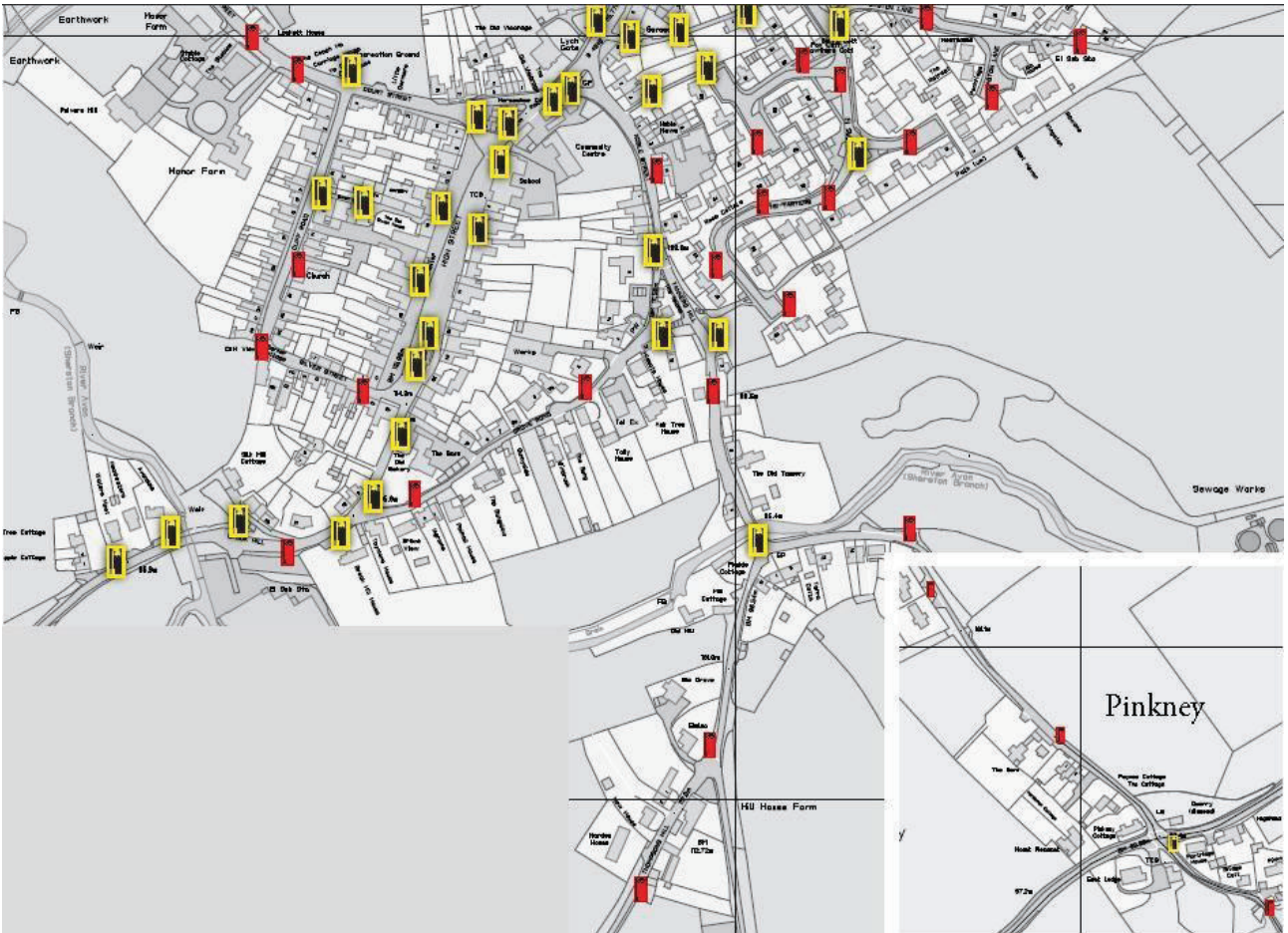
Reduced Street Lighting Project - Malmesbury Area

3.4 Sherston

The parish council provisionally recommend 60 lights for conversion in Sherston and 3 in Pinkney as shown in red on the maps below (reproduced with the kind permission of Sherston Cliffhanger) subject to the outcome of their consultation process.



Reduced Street Lighting Project - Malmesbury Area



Report to	Malmesbury Area Board
Date of Meeting	19 January 2011
Title of Report	Area Board Funding

Purpose of Report

To ask councillors to consider 8 applications seeking 2010/11 Area Board Grants and the following officer recommendations:

1. Malmesbury Lawn Tennis Club – award £2,000 towards the refurbishment of two existing tennis courts, conditional on the balance of funding being in place.
2. Twynnoy Explorer Scouts – award £665 to enable the purchase of seven tents.
3. Crudwell Pre-school – award £3,215 towards replacing the surface of an external play area at Crudwell village hall, conditional on the balance of funding being in place and should other funding applications be successful, that this sum be returned to the area board.
4. Ashton Keynes Millennium Green Trust - award £2,100 towards the cost of re-establishing a roadside hedge at the Millennium Green, as a wildlife habitat; conditional on the balance of funding being in place.
5. Cotswold Water Park Trust - award £900 towards the involvement of children from the Malmesbury community area participating in willow lantern workshops and pageant, conditional on the balance of funding being in place.
6. Little Somerford Parish Hall – award £790 to provide new entrance doors for the hall.
7. Malmesbury & Village Community Area Partnership – award £468 towards the cost of publicity and communications material.
8. Luckington Children’s Playground Trust – refuse; but invite a revised application towards the cost of new play equipment and ancillary works at a future date.

To ask councillors to ring fence £8,029 (£4,029 youth transport allocation from Cabinet plus £4,000 matched funding from the area board) and make a request to Cabinet that it is carried over to 2011/12 to enable delivery of a participatory budgeting event for young people addressing their transport and access needs.

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (27 February 2010). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. In accordance with the Area Board Grants Guidance officers are required to provide recommendations in their report, however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.4. Funding applications will be considered at every Area Board meeting.
- 1.5. During 2010/2011 all applicants are being encouraged to contact Charities Information Bureau who is working on behalf of Wiltshire Council to support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.6. A decision has been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.7. The 2010/2011 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) or paper versions are available from the Community Area Manager.

Background documents used in the preparation of this Report	<ul style="list-style-type: none">• Community Area Grant Application Pack 20010/11• How you view where you live - Malmesbury & the Villages Community Plan 2009-2013
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2. Main Considerations

- 2.1. Malmesbury Area Board was allocated a 2010/2011 budget of £40,593 for community grants, community partnership core funding and councillor led initiatives. The carry forward from the 2009/2010 budget was £682, resulting in a balance of £41,275.
- 2.2. At the 12 May area board, funding totalling £4,230 was distributed, leaving a balance of £37,045.
- 2.3. At the 7 July area board community area grants totalling £4,420 was approved, leaving a balance of £32,625.
- 2.4. The Area Board on 12 May 2010 agreed to fund £3,000 to the Malmesbury and the Villages Community Area Plan.
- 2.5. The Area Board agreed on 7 July 2010 to match fund the transport and young people project funding allocated by Cabinet by £4,000.
- 2.6. At the 15 September area board community area grants totalling £2,453 was approved, leaving a balance of £23,172.
- 2.7. At the 10 November area board community area grants totalling £4,665 was approved, leaving a balance of £18,109.
- 2.8. Since the November meeting we have been advised that the funding for a speed detection device associated with the work of the Malmesbury Community Area Transport Group, had been found from another budget, resulting in £353 being retained by the area board. Thus there is a budget of **£18,462** available for distribution.
- 2.9. Councillors will need to be satisfied that grants awarded in the 2010/11 year are made to projects that can realistically proceed within a year of the award being made.
- 2.10. There are 6 funding rounds during 2010/11. The fifth is contained in this report the remaining will take place on 16 March 2011. The deadline for receipt of funding applications for consideration at the March area board is 31 January 2011.
- 2.11. Transport and Young People Project Funding
 - 2.11.1. Earlier in the year the area board sought to run a project with Malmesbury secondary school to enable students to submit projects for funding. Since none were forthcoming a fresh approach has been agreed to invite a wide range of youth groups to apply for funding through a participatory budgeting event in May 2011.
 - 2.11.2. The area board match funded the contribution by Cabinet to provide a sum of £8,029. To enable this project to proceed the area board are invited to

submit a request to Cabinet to request that this sum is ring-fenced and carried over to 2011/12 to enable delivery of a participatory budgeting event for young people addressing their transport and access needs.

3. Environmental & Community Implications

- 3.1. Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Malmesbury Area Board.
- 4.2. If grants are awarded in line with officer recommendations, Malmesbury Area Board will have a balance of **£8,324**

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

8. Officer Recommendations

Ref	Applicant	Project proposal	Funding requested
8.1.	Malmesbury Lawn Tennis Club	Refurbishment of two existing tennis courts	£2,000

- 8.1.1. Officers recommend that Malmesbury Lawn Tennis Club are awarded £2,000 towards the cost of refurbishing two tennis courts, conditional on the balance of funding being in place.

- 8.1.2. Officers are of the opinion that this application meets the 2010/11 grant criteria, as long as major maintenance work is not considered as running

costs.

- 8.1.3. There is specific reference in the Malmesbury & Villages Community Plan 2009-2013 in respect to young people having greater access to tennis facilities.
- 8.1.4. This is the only tennis facility in the town and is used by about 125 people. Membership fees are modest for young people (£20 for a young person of secondary school age) and there is also coaching provided to children (including non-members).
- 8.1.5. The club helps to enable people to keep fit as well as promoting social events.
- 8.1.6. While the applicant has not approached either the Charities Information Bureau (CIB) or any other organisations to seek funding for this project, they have been in touch regarding their major capital project which is to build two additional courts.
- 8.1.7. The applicant is contributing just over 50% of the cost of this project and while they hold significant reserves, these are being held to help lever in funding for their two new courts.
- 8.1.8. A decision not to fund this application is unlikely to cause delay in funding as officers believe the applicant would find the funding from their reserves.

Ref	Applicant	Project proposal	Funding requested
8.2.	Twynnoy Explorer Scouts	Purchase seven tents.	£665

- 8.2.1. Officers recommend that Twynnoy Explorer Scouts are awarded £665 to enable them to purchase 7 tents.
- 8.2.2. Officers are of the opinion that this application meets the 2010/11 grant criteria.
- 8.2.3. The application demonstrates links to the Malmesbury & Villages Community Plan 2009-2013, in that it provides a range of activities and skills for the young people who live in the town and surrounding villages
- 8.2.4. The Twynnoy explorer scouts cater for boys and girls aged 14-18. The young people take an active role in the running of the group and in so doing gain additional skills. The group was established in September 2010 and plan to go on a number of camping trips in 2011, when the tents would be needed.

8.2.5. The applicant has not looked for any other funding for this project.

8.2.6. A decision not to fully fund this application will delay the purchase of the tents while other funding is sought.

Ref	Applicant	Project proposal	Funding requested
8.3.	Crudwell Pre-school	Replacement of the surface of the external play area	£3,215

8.3.1. Officers recommend Crudwell Pre-school are awarded £3,215 towards replacing the surface of the external play area at Crudwell village hall, conditional on the balance of funding being in place and should other funding applications be successful, that this sum be returned to the area board.

8.3.2. Officers are of the opinion that this application meets the 2010/11 grant criteria. There is some concern that the applicant approached the area board a little prematurely so that the results of another funding application for the full cost of the project (minus their contribution) is still awaited, hence the additional condition included in the recommendation.

8.3.3. The application demonstrates strong links to the Malmesbury & Villages Community Plan 2009-2013, in that it meets the local need to 'support early years, toddler groups and pre-schools in villages'.

8.3.4. The project will replace the current bark and grass surface, which is currently difficult to maintain and is simply getting worn out, with a soft impact artificial grass one.

8.3.5. The Council's Child Care Development Officer is of the opinion that Crudwell Pre-school offers high quality provision with good attendance figures of 25-30 children per term.

8.3.6. A decision not to help fund this application will delay the project proceeding while funding is sought.

Ref	Applicant	Project proposal	Funding requested
8.4.	Ashton Keynes Millennium Green Trust	Re-establishment of a roadside hedge at the Millennium Green as a wildlife habitat.	£2,100

8.4.1. Officers recommend that Ashton Keynes Millennium Green is awarded £2,100 towards the cost of re-establishing a roadside hedge as a wildlife habitat, conditional on the balance of funding being in place.

- 8.4.2. Officers are of the opinion that this application meets the 2010/11 grant criteria.
- 8.4.3. The application demonstrates strong links to the Malmesbury & Villages Community Plan 2009-2013, in that it is preserving the things that local people said they valued, 'open views of the countryside, with hedges full of wildlife', and helps to address concerns that people expressed such as preserving and managing the countryside and wildlife.
- 8.4.4. The project aims to create a new wildlife habitat by the re-establishment of a roadside hedge at the Millennium Green in the village. The over mature hedge will be layered and in parts re-planted with blackthorn and common barberry in an attempt to provide a habitat for the Brown Hairstreak butterfly and the Barberry Carpet moth in addition to attracting birds and insects.
- 8.4.5. Much of the hedge planting will be carried out by local volunteers and the parish council will undertake regular cutting of the hedge once established.
- 8.4.6. Because this hedge forms part of the Millennium Green it has the potential to add to the enjoyment of the whole community to see and enjoy natural history for many years to come.
- 8.4.7. The applicant has obtained 50% of the funding for this project from a Section 106 (Public Open Space) agreement from the parish council and has not sought further funding from elsewhere.
- 8.4.8. A decision not to fully fund this application may delay this project while other funding is sought.

Ref	Applicant	Project proposal	Funding requested
8.5.	Cotswold Water Park Trust	Willow lantern pageant	£900

- 8.5.1. Officers recommend that Cotswold Water Park Trust is awarded £900 towards the involvement of children from the Malmesbury community area participating in a willow lantern pageant, conditional on the balance of funding being in place.
- 8.5.2. Officers are of the opinion that this application meets the 2010/11 grant criteria.
- 8.5.3. The application demonstrates links to the Malmesbury & Villages Community Plan 2009-2013, in that it will provide a leisure activity for young people while at the same time acquiring new skills.
- 8.5.4. This will be the third year of operation offering young people and parent helpers 5-6 sessions to create lanterns, culminating in an evening lantern

pageant. The applicant is seeking to cascade knowledge and skills gained in previous years to enable a sustainable project in the longer term and is relying on a considerable amount of volunteer help from Trust staff and others.

- 8.5.5. Four groups from Wiltshire villages bordering the Water Park have expressed an interest to get involved. Two have been involved before, two have not. Groups of newcomers naturally need more support in order to get full benefit from the experience. Any young person can be get involved and information will be sent to local parish councils
- 8.5.6. The Council's Arts Officer supports this application although observes that similar programmes offered by the council would request a modest contribution (£25 for 8 hours artist time plus materials) from each participating group. She is however confident that the project will be well organised to ensure high quality workshops and outcomes.
- 8.5.7. The area board is being asked to fund less than 25% of the total cost of this project.
- 8.5.8. A decision not to fully fund this application may delay this project or curtail the involvement of as many local groups.

Ref	Applicant	Project proposal	Funding requested
8.6.	Little Somerford Parish Hall	Entrance hall doors	£790

- 8.6.1. Officers recommend that Little Somerford Parish Hall is awarded £790 to provide new entrance doors for the hall.
- 8.6.2. Officers are of the opinion that this application meets the 2010/11 grant criteria.
- 8.6.3. The applicant has linked their application to the community plan for Wiltshire in that it addresses matters related to tackling climate change. In respect to the Malmesbury & Villages Community Plan 2009-2013, the availability of local village halls is valued by all members of the community by providing a venue for a variety of social activity.
- 8.6.4. The hall is well used by a wide cross section of the local community including the local toddler group, art, Pilates and dog training classes.
- 8.6.5. The current doors are over 10 years old and despite regular maintenance, now need replacing. Over recent years a considerable amount of work has been undertaken to insulate and conserve energy in the building and new doors would complete this programme.

8.6.6. A decision not to fully fund this application may delay the work.

Ref	Applicant	Project proposal	Funding requested
8.7.	Malmesbury & Villages Community Area Partnership	Publicity and communications material	£468

- 8.7.1. Officers recommend that Malmesbury & Village Community Area Partnership is awarded £468 towards the cost of publicity and communications material.
- 8.7.2. Officers are of the opinion that this application meets the 2010/11 grant criteria.
- 8.7.3. The applicant is integral to the Malmesbury & Villages Community Plan 2009-2013, in that they have consulted with the community to produce it. It remains important for Malmesbury & Village Community Area Partnership (M&VCAP) to raise their profile within the community, particularly as they undertake more consultative work, some being on behalf of the area board.
- 8.7.4. The applicant is seeking to purchase banners and pop ups for use at the increasing number of events they hold and attend. This type of material is valuable to raise awareness in the community to M&VCAP.
- 8.7.5. While the area board does provide some annual funding to the applicant, this is for their running costs only.
- 8.7.6. The applicant has not looked for any other funding for this project.
- 8.7.7. A decision not to fully fund this application will delay the purchase of the publicity material while other funding is sought.

Ref	Applicant	Project proposal	Funding requested
8.8.	Luckington Children's Playground Trust	New play equipment and ancillary works	£9,763

- 8.8.1. Officers recommend that the application from Luckington Children's Playground Trust is refused at this stage, but invited to submit a revised application towards the cost of new play equipment and ancillary works at a future date.
- 8.8.2. Officers are of the opinion that this application does not meet the community area grant criteria which state that grants will not normally exceed £5,000 and funding will not normally be given to projects which could reasonably be expected to secure finances by other means.

- 8.8.3. There is no evidence to support that this application provides a wide community benefit and therefore should not be considered as an exception.
- 8.8.4. The applicant holds free reserves of over £19,000 in addition to the £12,500 they are willing to contribute to this project and so it is questionable whether they need funding and certainly to the level requested. This high level of reserves is probably the reason why the applicant has not been successful in receiving funding from the number of charitable organisations it has approached.
- 8.8.5. The total cost of this project is £22,763 a scheme which will largely benefit the residents of Luckington, so it is disappointing to note that the parish council appear only to be able to contribute £500.
- 8.8.6. Officer suggest that the applicant discuss their application to the area board and other funders with the Charities Information Bureau in order that a more balanced approach is adopted to funding this scheme.

Appendices	Appendix 1 Grant application – Malmesbury Lawn Tennis Club Appendix 2 Grant application – Twynnoy Explorer Scouts Appendix 3 Grant application – Crudwell Pre-school Appendix 4 Grant application – Ashton Keynes Millennium Green Trust Appendix 5 Grant application – Cotswold Water Park Trust Appendix 6 Grant application – Little Somerford Parish Hall Appendix 7 Grant application – Malmesbury & Villages Community Area Partnership Appendix 8 Grant application – Luckington Children’s Playground Trust
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No unpublished documents have been relied upon in the preparation of this report.

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Public Consultation - 19 January 2011

Public Protection Enforcement Policy

The Public Protection Service is reviewing its enforcement policy, and is seeking views from interested stakeholders by 11 February 2011.

The policy deals with the entire range of legislation administered by the Public Protection Service covering all environmental health and trading standards powers, as well as any relevant community safety and emergency planning laws.

The policy addresses the practical application of Public Protection enforcement procedures and aims to provide a fair and effective approach to any enforcement action taken by officers of the authority. It seeks that any enforcement action must be compliant with all relevant legislation and guidelines, and must be fair, clear, transparent, consistent and robust.

The draft enforcement policy is on the council's website.

<http://www.wiltshire.gov.uk/environmentandplanning/publicprotection/publicprotectionenforcementpolicy.htm>

Waste Consultation Results

Those of you who attended area boards during the summer will recall the presentations about the council's proposal for changes to Wiltshire's waste collection and recycling service. The consultation finished on 20 August 2010. We would like to thank all the area boards for their support throughout the consultation period.

There is a report on the full results of the consultation that can be seen on <http://www.intelligencenetwork.org.uk/environment/>. There is a link from the council website. Or if preferred, hard copies can be made available.

In brief over 10,000 people responded and just over 70% were in favour of the proposal. However the results show that support was varied across the county, with some areas showing a lower level of support. A report on the consultation was considered by cabinet on 19 October 2010. Cabinet resolved to go ahead with the proposal, subject to the detail in the Comprehensive Spending Review. In approving the proposal cabinet acknowledged that support levels varied and that major and targeted communications will be essential to inform and reassure those residents that have concerns.

The proposed service changes are planned for summer 2011, and residents will be kept informed throughout the process. We hope that, as with the consultation, you will continue to work with us as we develop the detailed design of the services and the programme for service commencement. We will be putting together a plan for communicating the service change roll out which will be relevant for the communities of the individual area boards. We will share this with you all in due course.

Invitation to Comment on Proposed Dog Control Orders in Wiltshire

Dog Control Orders can be made by the Council regarding any land to which the public have a right of access:

1. Requiring the person in control to clean up after a dog has fouled
2. Prohibiting Access by dogs
3. Requiring dogs to be kept on leads
4. Requiring dogs to be put on a lead when required by an authorised officer of the Council
5. Restricting the number of dogs that can be in the control of one person on certain land.

In exercising its powers, the Authority is required to adopt a fair balance between the needs and aspirations of dog owners and non-dog owners. It is also essential that any orders should be capable of being enforced within reasonable resources. Currently, there are a variety of inconsistent Orders covering the areas of the four predecessor Districts. It is intended to replace all existing Orders with one consistent set. The proposals are summarised in the table below:

Order	Proposal	Comments
Dog Fouling	Make generic County Wide order	Aim to cover most land.
Dog Exclusion	Make generic County wide order	Enclosed Children's play areas only plus land covered by existing orders
Dogs on Lead	No Generic Order	Confirm existing order, discourage further use.
Dogs on Lead on request of authorised officer	No Generic Order	Discourage use
Maximum number of dogs in control of one person	No Generic order	Discourage use

In order to help frame the proposals which will go to a formal consultation process comments on behalf of Area Boards, Council Members, Parish Councils and other interested bodies and individuals are being sought. The consultation paper, including full details of the proposal can be accessed at the following link, together with a questionnaire for making comments, by **7 February 2011**.

<http://www.wiltshire.gov.uk/council/consultations.htm>

Further information is available from Simon Cleaver, Pest Control and Dog Warden Service Manager, 165 Bradley Road, Trowbridge, BA14 0RD,
simon.cleaver@wiltshire.gov.uk

Advance Notice of Area Board Consultation on Street Trading

Wiltshire Council's Licensing Committee considered a report of the future of street trading at its meeting on 30 November 2010.

Currently there is no harmonised street trading policy for Wiltshire Council, this is due to the former District Councils choosing to control street trading in different ways:

- The North and West areas operate two different consent street trading schemes with different fee structures and different conditions.
- The East operates a prohibited street (trading) scheme for a limited number of streets in the town centres.
- There is no street trading scheme in the South area as Salisbury District Council did not adopt the powers in the 1982 Act.

The Licensing Committee agreed to introduce a new harmonised consent street trading scheme across the Wiltshire Council area. This will provide a flexible means of controlling street trading activity. There is scope for the fees charged for a street trading consent to cover the costs of administration and enforcement. It would also be possible for Wiltshire Council to generate income through the introduction of a new harmonised consent street trading scheme. A consent street trading scheme would allow greater scope for local decision making.

Council officers will produce a draft scheme to formally consult on with external stakeholders (area boards, street traders, members of the public, local businesses, town and parish councils, farmers markets organisation, chambers of commerce and MPs), and invite general comments and feedback. Survey/ focus groups will be used to ask specific questions on controversial aspects.

Formal consultation with area boards will be taking place in January and February. Due to the priority that Wiltshire Council has attached to the introduction of a new street trading scheme, this project is operating on an accelerated timescale. Therefore, council officers will be unable to attend area boards in person, but will provide an executive summary of the draft scheme and a consultation document accompanied by a complete draft of the scheme.

Please return **written responses** on the draft scheme and consultation document to the Licensing Team as soon as possible. Written responses should be emailed to alissa.davies@wiltshire.gov.uk.

If members of the public would like to complete the survey form individually, paper copies will be provided at the area board and can be found on the Wiltshire Council website at <http://www.wiltshire.gov.uk/council/consultations.htm> from the middle of January.

Leisure facilities – Our plans to invest and improve Consultation Analysis Report

Community Area View – Malmesbury

A total of 35 responses were received, which is 1% of the total received responses. Of these responses 100% were completed questionnaires.

Of the total responses received 46% were male and 49% were female and 3% considered themselves to have a disability. A total of 11% of respondents were aged 18 to 24, 14% were aged 25 to 34, 14% were aged 35 to 44, 23% were aged 45 to 54, 14% were aged 55 to 64, 11% were aged 65 to 74 and 3% were aged 75 and over. Malmesbury had the highest response rate for 18 to 24 year olds.

Of the respondents 17% indicated an interest in being involved or running their leisure centre. A total of 71% of respondents visited a leisure centre weekly, with 10% daily, 7% monthly, 3% less often and 10% have never used a leisure centre. Malmesbury had the highest response rate from non-users of the leisure centre.

In specific response to the questions;

- 97% agreed with the principle that providing high quality, modern facilities with a variety of activities will encourage more people to become more active
- 64% agreed that local communities should be able to directly influence and / or manage their local services and 9% of respondents disagreed
- 82% agreed that the price of using leisure facilities can be a barrier to taking part
- 76% of respondents felt that pricing should be reflective of the size and quality of facility whereas 45% disagreed that a standard pricing policy across all facilities, irrespective of the size and quality would work for Wiltshire
- 78% of respondents agreed that the council should try to provide multi-purpose indoor leisure facilities within 20 minutes travel time from home
- 88% agreed that introducing car parking charges at leisure facilities could be a barrier to stop people taking part

In terms of activities the most popular are swimming (38%), using the gym (15%), fitness classes (11%) and Badminton (3%). Other facilities within leisure centres also proved popular with the inclusion of café facilities (10%) and meeting spaces (6%).

There were 44 comments made, which is 1% of the total comments received with reference to the leisure review, with the following comments being the most highly stated;

- Keep the centre open – 14%
- Improved facilities/equipment (additional stuff 6 lane pool, squash etc) – 14%
- Happy with facilities/staff – 9%
- Better maintenance – 7%
- Improved changing facilities – 7%

